Capital Projects Advisory Review Board

# Board Development Committee

Meeting Agenda
April 7, 2026


**Committee focus:**
To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(10 Active Members; 6 = Quorum)

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|---|---|---|---|
| | Linneth Riley-Hall, Co-Chair | Sound Transit\Owner Transit | CPARB |
| | Jessica Murphy, Co-Chair | Public Owner – Cities | PRC |
| | Eza Agoes | PRC Vice Chair | PRC Leadership |
| | Bruce Hayashi | Architects/Labor/Other | CPARB |
| | Dave Johnson -*Proxy* ***Andrew Powell*** | General Contractors & PRC Chair | PRC Leadership |
| | Santosh Kuruvilla | Exeltech\Engineers | CPARB |
| | Mike Pellitteri | Private Industry/Specialty Contractor | PRC |
| | Irene Reyes | The Glove Lady\Private Industry\MBE | CPARB |
| | Olivia Yang | WSU\Higher Education | CPARB |
| | Janice Zahn – *Proxy is Heather Munden* | Port of Seattle\Ports | Emeriti |
| | Vacant -*Proxy* ***Tennille Johnson*** | OMWBE | CPARB |

## AGENDA

| Item | Purpose | Presenter | Time |
|---|---|---|---|
| **Welcome** | Information | LRH | 4:00 pm |
| **Review and approve agenda** | Action | All | 4:05 pm |
| **Review and approve minutes** 2/3/2026 | Action | All | 4:10 pm |
| **Invitation** to public to participate | Information | LRH | 4:15 pm |
| **Set agenda for next meeting**: 5/5/2026<br>- Approve Agenda & Minutes from 2/3/2026<br>- Continue PRC Discussion as it relates to the Strategic Plan<br>- Continue to review list and assess where items need to be added for consideration | Action | All | 4:17 pm |
| **Adjourn** | Action | All | 5:00 |

The committee meeting will be conducted virtually via the TEAMS platform.

**PARKING LOT:**

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

**ACTION ITEMS FROM THE LAST MEETING:**

1. Make adjustments to the Draft JLARC Report.✓
2. Send the document to the Committee for review. ✓
3. Incorporate feedback into the CPARB template. ✓

## STRATEGIC PLANNING ISSUES LIST

| Issue | Objectives | Action Needed: | Completed |
|---|---|---|---|
| 1. Owner\stakeholder readiness<br>2. Determining who is the 'public works cop\enforcement' *(How to report potential violations)*<br>3. Creating a feedback loop for lessons learned | ***Provide guidance to public agencies and collective construction industry for successful accountable public works contracting.*** | (1) Education<br>• Other Owners<br>• MRSC – Webinar Owner\Owner<br>• Attend PRC reviews<br>• Mutual 'report cards'?<br>*(consider small firms as well)*<br>(2) Use potential violation report form *– online* | (1) In process<br>(2) Completed<br>(3) postpone until later |
| 4. Reimagining the PRC<br>a. What is the role of the PRC?<br>*i. Original intent?*<br>*ii. Current Role?*<br>*iii. Future?*<br>b. Do we have the right people on the PRC? | (a) Control to ensure alternative delivery is used appropriately.<br>(i) Provide resources \ opportunity for project success | (1) Review the whole PRC process<br>(2) Consider Public Bodies who have had (a certain # of) certifications w/o issue to no longer need to go to the PRC. | (1) In process |
| 5. Defining CPARB's value add for public works<br>a. Taking stock of accomplishments<br>b. Standardize decision-making in committees and on the board *(recommendations include legislative reports)* | # of reports / recommendations to the Legislature that have been adopted<br>***Advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.*** | | |
| 6. Conducting an outcome-oriented review of the strategic plan *(sequential with priority 1 & 2)*<br>a. Defining measurable goals<br>b. Describing interim steps<br>c. Creating actionable outcomes<br>7. Discussing ethical considerations for membership for CPARB, PRC or Committees<br>a. Building in capacity<br>*(bringing in individuals to participate)* | Ethics Board presentation annually at CPARB and PRC BMs. | ECC take on? | |
| 8. Reauthorization and how to streamline it; *(sequentially dependent on other issues being addressed) – Report due by 2031 (2-yrs to dev)*<br>a. What should the Board Development Committee's role be? *(regarding strategic plan and reauthorization)*<br>b. Setting the number of years for reauthorization<br>c. Reading the JLARC studies to see what they said in 2019 and 2012 | | | |

**Vision:**

What CPARB should be doing (4 themes/guiding principles)

- Betterment of Public Contracting / Improving Outcomes
- Active Industry Engagement
- Help Legislators make good laws / Improve the process
- Maintaining and measuring accountability and transparency