Washington State
DEPARTMENT OF
ENTERPRISE SERVICES

Annual agency/director permit order form

Email the completed form to parking@des.wa.gov. **Permits will not be issued to incomplete forms.**

Please do not process payment to DES from this request form.
Permit orders will be shipped and invoiced.

Send invoice to:

Name: _____ Agency: _____

Agency number: Mailstop: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

E-Invoicing: Yes ☐ No ☐ If yes, email address: _____

Send permits to:

Same as invoice address above ☐

Name: _____ Agency: _____

Agency Number: _____ Mailstop: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

Number of annual agency permits _____ x $280= _____

Number of annual director permits _____ x $280= _____

Authorized total invoice _____

Signature of agency approving authority: _____ Date: _____

FOR PARKING OFFICE USE ONLY

Order filled: _____ Invoice number: _____

Questions? Contact DES Parking Services at (360) 725-0030 or email parking@des.wa.gov.