

JOC Evaluation Committee

Date | time 2/27/2020 2:00 PM | Call in number: 1-800-786-1922; 7136398#

Location 5700 Sixth Avenue South, Suite 105, Seattle

Meeting called by Quinn Dolan
Type of meeting Monthly Committee
Facilitator Quinn Dolan
Note taker Samuel Strom

Voting Members:
✓ Quinn Dolan, ~~Randy Horn~~, ✓ Aleanna Kondelis,
~~Michael LaVielle~~, ✓ Brent LeVander, ~~Eric Lindstrom~~,
✓ Gina Owens, ✓ Linda Shilley, ✓ Brian Thomas

Invitees:

~~Tollen Bramby~~, ~~Garett Buckingham~~, ~~Debra
Delzell~~, ✓ Michel Ligtenberg, ~~Diana Peterson~~, ~~Jena
Richmond~~, ~~Melissa Van Gorkom~~, ~~Amanda Witt~~

Agenda Items

Topic	Presenter	Time allotted
✓ Welcome and Board Member Introduction	Quinn Dolan	5 Minutes
✓ Approve Agenda	Quinn Dolan	5 Minutes
✓ Replacement Chair	Quinn Dolan	10 Minutes
✓ Reauthorization Committee Update	Quinn Dolan	5 Minutes
✓ Data Collection	Quinn Dolan	30 Minutes
✓ General Matters	Quinn Dolan	15 Minutes
✓ Next Meeting	Quinn Dolan	5 Minutes

Notes

Welcome and Board Member Introduction

- A Quorum of the meeting was obtained

Approve Agenda

- Gina motioned to approve Agenda. The motion seconded by all.
- Agenda was approved

Replacement Chair

- Term limit of Chair was discussed, an official limit not known.
- Motion was made by Aleanna to Limit the Chair Term to two years.
- Motion seconded by Brian.
- Quinn's position is up in July. Aleanna motioned to vote for a co-chair next meeting.
 - Chair Nominations: Linda Shilley nominated by Tae-Hee before he left.
 - o Pierce Transit, Procurement Manager (20+ years)
 - o APWA Contract Subcommittee
 - o Saybr current JOC
 - o eBuilder: Automation WO generation, RS Means subscription
- Aleanna made a motion to vote Linda as the new Chair.
- Brent seconded the motion.
- Unanimous decision for Linda to Chair the committee.

Reauthorization Committee Update

- Reauthorization Committee meeting rescheduled for March 5th. Quinn and Linda will follow up on Gordian conversation and bill language.

Data Collection

- Quinn walked through the list of items required to report to CPARB
- Still need to report OMWBE Data.
- Aleanna suggested to add: What unit price book are you using?
- Getting rid of notice to proceed date.
- In section 7 reporting values instead of percentages. General agreement to pare down information to straight counts (\$) and (#) not doing math or percentages since we can't confirm the same denominator.
- Report on WOs completed in the reporting period
- Apprenticeship will be a yes or no answer in the spreadsheet.
- Asking: about the requirement and intent of data collection? 39.10.460 seems to have exploded and getting really complicated. Would be great if we could remind ourselves as to what is the minimum questions.
- Linda made a motion to approve all discussed.
- Aleanna seconds.
- Unanimous decision was made to approve.

- A revised list will be sent out with the meeting minutes for the group to verify all changes were made.

General Matters

- Aleanna suggested to ask CPARB in our JOC report for a refresher on DES' roll.
- What is the Roll and responsibility of DES to JOC data collection and the expectations of the JOC subcommittee in the gathering, developing or synthesizing data?
- Path forward on what new Data Collection report will look like
- Draft SOP for now and once we get direction on the overall expectation, we can revisit the SOP.
- It was agreed that we need to get something written down and memorialized so that we aren't relying on committee members that have been involved.

Next Meeting

Thursday, 19 March is the tentative next meeting.