

**L – Legislative Agency JLARC**

---

**Room Name:** Open Work Space  
**Space Number:** L1.1  
**Occupancy:** 25 FTE  
**Quantity:** 1  
**Assignable SF:** 1,968

<b>Description</b>	Open office area for 25 staff, including Director and managerial workstations.
<b>Adjacency</b>	In secured JLARC area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide dedicated 20 amp circuit at each workstation.
<b>Telephone/Data</b>	Printer at each workstation.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(22) 64sf DOC workstation desks, (3) 96sf DOC workstation desks
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer, 1 phone, 1 printer, and dual monitors at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**L – Legislative Agency JLARC**

**Room Name:** Touchdown Space  
**Space Number:** L1.2  
**Occupancy:** 2 FTE  
**Quantity:** 3  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency JLARC**

**Room Name:** Combined Work Area  
**Space Number:** L1.3  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 410

<b>Description</b>	Area for centralized copy/print and production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L1.3). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Baseline: Two data outlets per 10'x10' work area. Provide data outlet for each photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	2 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency WSIPP**

---

**Room Name:** Director's Office  
**Space Number:** L2.1  
**Occupancy:** 1  
**Quantity:** 1  
**Assignable SF:** 224

<b>Description</b>	Office of the Director.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving by owner
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs,
<b>Tech Equip</b>	1 computer, 1 phone, dual monitor
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: latch set.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**L – Legislative Agency WSIPP**

**Room Name:** Open Work Space (100sf offices/workstations converted to 64sf workstations)  
**Space Number:** L2.2  
**Occupancy:** 16 FTE  
**Quantity:** 1  
**Assignable SF:** 1,128

<b>Description</b>	Open office area for 16 staff, including managerial workstations.
<b>Adjacency</b>	In secured area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(15) 64sf DOC workstation desks. Approx 7 LF shelving per (9 ea) workstation, 4 workstations have 2 each CPU's, all workstations have dual monitors, side chair each workstation
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer, 1 phone, and dual monitors at each workstation
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**L – Legislative Agency WSIPP**

**Room Name:** Touchdown Space  
**Space Number:** L2.3  
**Occupancy:** 2 FTE  
**Quantity:** 2  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency WSIPP**

**Room Name:** Combined Work Room  
**Space Number:** L2.4  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 310

<b>Description</b>	Area for centralized copy/print and production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L1.3). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts, Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency WSIPP**

**Room Name:** Conference Room  
**Space Number:** L2.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 160

<b>Description</b>	Dedicated conference room for 8 people.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power to AV equipment, screens, and shades as required.
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency LEAP**

---

**Room Name:** Administrator's Office  
**Space Number:** L3.1  
**Occupancy:** 1  
**Quantity:** 1  
**Assignable SF:** 224

<b>Description</b>	Office of the LEAP Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving by owner
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer with dual monitors, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**L – Legislative Agency LEAP**

**Room Name:** Private Office  
**Space Number:** L3.2  
**Occupancy:** 1  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Private office for managerial staff.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving by owner
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer with dual monitors, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**L – Legislative Agency LEAP**

**Room Name:** Open Work Space  
**Space Number:** L3.3  
**Occupancy:** 12 FTE  
**Quantity:** 1  
**Assignable SF:** 802

<b>Description</b>	Open office area for 12 staff, including managerial workstations, and file storage.
<b>Adjacency</b>	In secured LEAP area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(22) 64sf DOC workstation desks; adjustable shelving by owner
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation, dual monitors at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access, 24 hour access.
<b>Other Requirements</b>	Exterior windows.

**L – Legislative Agency LEAP**

**Room Name:** Touchdown Space  
**Space Number:** L3.4  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency LEAP**

**Room Name:** Collaborative Work Space (small)  
**Space Number:** L3.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 320

<b>Description</b>	Area for 24 hour systems monitoring and regular staff training.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L3.2). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	Provide power for AV equipment, shades, and projector as required.
<b>Telephone/Data</b>	Baseline: Two data outlets per 10'x10' work area. Cable TV outlet. Provide data outlet for printer. Provide dedicated circuit for each workstation.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Wall-mounted white board and tack surface; 5 DOC 48sf workstations with dual screens at each. 2 wall mounted monitors.
<b>Furniture/Equip</b>	5 posture chairs
<b>Tech Equip</b>	1 network printer
<b>AV Equip</b>	Type M – Refer to AV Matrix
<b>Security</b>	Secure area with card reader access, 24 hour access.
<b>Other Requirements</b>	--

**L – Legislative Agency LEAP**

**Room Name:** Collaborative Work Space (large)  
**Space Number:** L3.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 500

<b>Description</b>	Area for 24 hour systems monitoring and regular staff training.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L3.2). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	Provide power for AV equipment, shades, and projector as required. Provide dedicated circuit for each workstation.
<b>Telephone/Data</b>	Baseline: Two data outlets per 10'x10' work area. Cable TV outlet. Provide data outlet for printer.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Wall-mounted white board and tack surface; 6 DOC 48sf workstations with dual screens at each. 2 wall mounted monitors
<b>Furniture/Equip</b>	6 posture chairs
<b>Tech Equip</b>	1 printer
<b>AV Equip</b>	Type M – Refer to AV Matrix
<b>Security</b>	Secure area with card reader access, 24 hour access.
<b>Other Requirements</b>	--

**Room Criteria Sheet**

**L – Legislative Agency JTC**

**Room Name:** JTC Committee Coordinator’s Office  
**Space Number:** L4.1  
**Occupancy:** 1  
**Quantity:** 1  
**Assignable SF:** 224

<b>Description</b>	Office of the JTC Committee Coordinator with space for meeting with staff.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Dedicated circuit for printer
<b>Telephone/Data</b>	Cable TV outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	Desk, table with 4 chairs, 1 posture chair, 2 file cabinets.
<b>Tech Equip</b>	1 computer with dual monitors, 1 phone, 1 local printer.
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: latch set
<b>Other Requirements</b>	Acoustically isolate for privacy.

**L – Legislative Agency JTC**

**Room Name:** Private Office  
**Space Number:** L4.2  
**Occupancy:** 1  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Private office for managerial staff.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Dedicated circuit for printer
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 file cabinets, 1 side chair.
<b>Tech Equip</b>	1 computer with dual monitors, 1 phone, 1 local printer.
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: latch set
<b>Other Requirements</b>	Acoustically isolate for privacy.

**L – Legislative Agency JTC**

**Room Name:** Open Work Space  
**Space Number:** L4.3  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 128

<b>Description</b>	Open office area for 2 staff.
<b>Adjacency</b>	In secured JTC area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide dedicated circuit at each workstation.
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desks, (1) w/ local printer, each w/ dual monitors.
<b>Furniture/Equip</b>	1 posture chair, 1 side chair, and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access, 24 hour access.
<b>Other Requirements</b>	

**L – Legislative Agency JTC**

**Room Name:** Combined Work Room  
**Space Number:** L4.4  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 320

<b>Description</b>	Area for centralized copy/print and production, file and supply storage.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L4.2). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Baseline: Two data outlets per 10'x10' work area. Provide data outlet for photocopier
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating (30" deep x 40" high), counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier / fax
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency LSC**

---

**Room Name:** Open Work Space  
**Space Number:** L5.1  
**Occupancy:** 42 FTE  
**Quantity:** 1  
**Assignable SF:** 2,956

<b>Description</b>	Open office area for 42 staff, including Director and managerial workstations.
<b>Adjacency</b>	In secured LSC area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	(see CPU count) 1 circuit / workstation
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(38) 64sf DOC workstation desks, (4) 96sf DOC workstation desks.
<b>Furniture/Equip</b>	1 posture chair, 1 side chair, and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation, 2-3 CPU's each workstation, 1 circuit / workstation
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	

**L – Legislative Agency LSC**

**Room Name:** Combined Work Room  
**Space Number:** L5.2  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 430

<b>Description</b>	Area for centralized copy/print and production, file and supply storage.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L5.2). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**L – Legislative Agency LSC**

**Room Name:** Hardware Lab  
**Space Number:** L5.3  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Room for configuration of hardware.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L5.2). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	Provide power strip at workbench with one dedicated circuit per 6 feet.
<b>Telephone/Data</b>	provide 6 ea - 4 port outlets distributed
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Work counters, counter with storage below along one wall, adjustable wall shelving, and whiteboard.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: latch set
<b>Other Requirements</b>	--

**L – Legislative Agency LSC**

**Room Name:** Coding Lab / Library  
**Space Number:** L5.4  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Enclosed quiet workspace for staff to focus on coding.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	Provide dedicated circuit for each workstation.
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts provide (6) 4-port outlets distributed.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter, white board and tackable surface.
<b>Furniture/Equip</b>	4 posture chairs
<b>Tech Equip</b>	4 computers (dual monitor)
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: latch set
<b>Other Requirements</b>	--

**L – Legislative Agency LSC**

**Room Name:** Storage  
**Space Number:** L5.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Storage of computer equipment / hardware.
<b>Adjacency</b>	Directly adjacent to Hardware Lab (L5.4), with convenient access to Open Work Space (L5.2).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide receptacles with dedicated circuits, one every 6 feet.
<b>Telephone/Data</b>	Baseline: Two data outlets per 10'x10' work area.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving by owner
<b>Furniture/Equip</b>	Lockable storage cabinets
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No exterior windows

**L – Legislative Agency LSC**

**Room Name:** Collaborative Work Area (medium)  
**Space Number:** L5.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Area for staff collaboration and informal meetings.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (L3.2). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power to AV equipment, shades, and screen as required.
<b>Telephone/Data</b>	Baseline: Two data outlets per 10'x10' work area.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Wall-mounted white board and tack surface.
<b>Furniture/Equip</b>	Comfortable seating for 15 people.
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type B – Refer to AV matrix.
<b>Security</b>	--

<b>Other Requirements</b>	--
---------------------------	----

**F - OFM**

---

**Room Name:** Office Type 2  
**Space Number:** F1.0  
**Occupancy:** 1 FTE  
**Quantity:** 7  
**Assignable SF:** 120

<b>Description</b>	Office for supervisors who need to meet with staff, including desk and file storage.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. 5 offices are located within OFM's State HR Division, a secured area within the OFM area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving, DOC workstation desk by owner
<b>Furniture/Equip</b>	1 posture chair, 2 side chairs, 2 file cabinets
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Office Type 3  
**Space Number:** F2.0  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Shared office for two people, including desks and file storage.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. Located in HR space.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving, DOC workstation desk.
<b>Furniture/Equip</b>	2 posture chairs, 2 side chairs, 4 file cabinets
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Office Type 4  
**Space Number:** F3.0  
**Occupancy:** 1 FTE  
**Quantity:** 5  
**Assignable SF:** 224

<b>Description</b>	Office for director to meet with staff, including desk and meeting space to accommodate 4 people.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. 1 office is located within OFM's State HR Division, a secured area within the OFM area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving, DOC workstation desk
<b>Furniture/Equip</b>	2 posture chairs, 2 side chairs, 4 file cabinets
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Open Work Space  
**Space Number:** F4.1  
**Occupancy:** 55 FTE  
**Quantity:** 1  
**Assignable SF:** 3,492

<b>Description</b>	Open office area for 55 staff with 54 workstations @ 64 sf and 1 workstations @ 32 sf.
<b>Adjacency</b>	In secured overall workspace area with direct access touchdown spaces to open collaboration areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(54) 64sf DOC workstation desks and (1) 36sf workstation desk; Shelving for Accounting's approx. 50 lineal feet of book storage.
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	1 computer at each workstation, 1 phone at each workstation
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access
<b>Other Requirements</b>	Exterior operable windows, acoustically isolated from adjacent agencies.

**F - OFM**

**Room Name:** Open Work Space – State Human Resources Division  
**Space Number:** F4.2  
**Occupancy:** 60 FTE  
**Quantity:** 1  
**Assignable SF:** 3,840

<b>Description</b>	Open office area for 60 staff, including a resource library.
<b>Adjacency</b>	In secured workspace area with direct access to touchdown spaces and open collaboration areas of the State Human Resources Division only.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(60) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation
<b>Tech Equip</b>	1 computer at each workstation, 1 phone at each workstation
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access, separate from the rest of OFM.
<b>Other Requirements</b>	Exterior operable windows, acoustically isolated from adjacent agencies.

**F - OFM**

**Room Name:** Touchdown Space  
**Space Number:** F5.0  
**Occupancy:** 2 FTE  
**Quantity:** 6  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Supply Room / Mail  
**Space Number:** F6.0  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Storage space for files, space to include incoming OFM mail boxes accessible to staff.
<b>Adjacency</b>	In secured workspace area with access to Open Work Space area and Work Room.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient Flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	Two data outlets per 10'x10' work area.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Casework and shelving for storage of office supplies.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 mail machine
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Work Room  
**Space Number:** F7.0  
**Occupancy:** --  
**Quantity:** 2  
**Assignable SF:** 600

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	In secured workspace area with access to Open Work Space area and Supply Room. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	3 large photocopiers in each room
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Meeting Room  
**Space Number:** F8.1  
**Occupancy:** 4 FTE  
**Quantity:** 6  
**Assignable SF:** 100

<b>Description</b>	Meeting room for OFM.
<b>Adjacency</b>	Adjacent to main work areas and convenient access to OFM entry. (2) 4 person meeting rooms located within OFM's State HR Division Area
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Miniblinds
<b>Furniture/Equip</b>	Table to seat 4, 5 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	, view light in door or adjacent in wall.

**F - OFM**

**Room Name:** Meeting Room  
**Space Number:** F8.2  
**Occupancy:** 8 FTE  
**Quantity:** 2  
**Assignable SF:** 160

<b>Description</b>	Meeting room for OFM.
<b>Adjacency</b>	Adjacent to main work areas and convenient access to agency entry. (1) 8 person meeting room located within OFM's State HR Division Area
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor and dimming capabilities integrated into switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Miniblinds
<b>Furniture/Equip</b>	Table to seat 8, 8 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	, view light in door or adjacent in wall.

**F - OFM**

**Room Name:** Meeting Room  
**Space Number:** F8.3  
**Occupancy:** 12 FTE  
**Quantity:** 2  
**Assignable SF:** 240

<b>Description</b>	Meeting room for OFM.
<b>Adjacency</b>	Adjacent to main work areas and convenient access to agency entry. (1) 12 person meeting room located within OFM's State HR Division Area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor and dimming capabilities integrated into switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Miniblinds
<b>Furniture/Equip</b>	Table to seat 12, 12 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	View light in door or adjacent in wall.

**F - OFM**

**Room Name:** Meeting Room  
**Space Number:** F8.4  
**Occupancy:** 20 FTE  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Meeting room for OFM.
<b>Adjacency</b>	Adjacent to main work areas and convenient access to agency entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor and dimming capabilities integrated into switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	6 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Miniblinds
<b>Furniture/Equip</b>	Table to seat 20, 20 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	View light in door or adjacent in wall.

**F - OFM**

**Room Name:** Open Collaboration Area  
**Space Number:** F9.1  
**Occupancy:** 5 FTE  
**Quantity:** 3  
**Assignable SF:** 100

<b>Description</b>	Open area for OFM staff to hold informal collaboration meetings.
<b>Adjacency</b>	Adjacent to main work areas, located in corner spaces with usable wall area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Dimming capabilities integrated into switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Writeable surfaces on at least 2 surrounding walls.
<b>Furniture/Equip</b>	Flexible seating for 5 people, 2 side tables.
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type B – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**F - OFM**

**Room Name:** Open Collaboration Area; Office of the Chief Information Officer  
**Space Number:** F9.2  
**Occupancy:** 5 FTE  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Open area for OFM staff to hold informal collaboration meetings.
<b>Adjacency</b>	Adjacent to Office of the Chief Information Officer main work area, located in corner spaces with usable wall area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Dimming capabilities integrated into switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Writeable surfaces on at least 2 surrounding walls.
<b>Furniture/Equip</b>	Flexible seating for 20 people, 4 side tables
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type B - Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**WSP Room Criteria Sheets – December 20, 2013**

---

**P – WSP Office of the Chief**

**Room Name:** Chief's Office  
**Space Number:** P2.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 320

<b>Description</b>	Office of the Chief of Washington State Patrol.
<b>Adjacency</b>	In the executive office suite. Adjacent to a conference room. Screened access through the Executive Assistant's office. Office to face downtown Olympia. Adjacent to the Deputy Chief's Office (P2.3).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets, 1 TV cable outlet.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving, blinds, 1 counter for computer use and file storage underneath.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair with arms, 6 side chairs, 1 conference table, 2 file cabinets, 1 2-seat sofa.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader (typ. for all WSP private offices).
<b>Other Requirements</b>	Exterior window acoustically isolated for privacy. The primary entrance is located behind the executive assistant's desk.

**P – WSP Office of the Chief**

**Room Name:** Executive Assistant Office  
**Space Number:** P2.2  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Office of the executive assistant to the Washington State Patrol Chief. Provides administrative support and coordination, meet with staff, business and executive groups. Second “gatekeeper” for visitors before the Chief’s Office (P2.1).
<b>Adjacency</b>	In executive office suite, direct adjacency to the Chief’s Office (P2.1). Adjacent to the Deputy Chief’s Confidential Secretary’s office (P2.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	9’-0” minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Blinds; adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 computer table, file cabinets, 1 posture chair, 2 side chairs.
<b>Tech Equip</b>	1 computer, 1 printer, 1 phone.
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader. Waiting area with 2 chairs in front of executive assistant’s desk for visitors of the WSP Chief for screening and confidentiality.
<b>Other Requirements</b>	The primary entrance to the Chief’s Office (P2.1) is located behind the executive assistant’s desk.

**P – WSP Office of the Chief**

**Room Name:** Deputy Chief's Office  
**Space Number:** P2.3  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 280

<b>Description</b>	Office of the Deputy Chief of the Washington State Patrol.
<b>Adjacency</b>	Adjacent to the WSP Chief's Office (P2.1) and Confidential Secretary's Office (P2.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving, blinds, 1 counter for computer use and file storage underneath.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair with arms, 4 side chairs, 1 round table, 2 file cabinets, 1 2-seat sofa.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	The primary entrance is located behind the confidential secretary's desk.

**P – WSP Office of the Chief**

**Room Name:** Deputy Chief’s Confidential Secretary’s Office  
**Space Number:** P2.4  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Office of the confidential secretary of the WSP Deputy Chief. Provides administrative support and coordination.
<b>Adjacency</b>	In executive office suite, direct adjacency to the Deputy Chief’s Office (P2.3). Adjacent to the Chief Executive Assistant’s office (P2.2).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10’-0” minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Blinds; adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, file cabinets, 1 posture chair, 2 side chairs.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	The primary entrance to the Deputy Chief’s Office (P2.3) is located behind the confidential secretary’s desk.

**P – WSP Office of the Chief**

**Room Name:** Assistant Chief Offices / State Fire Marshall's Office  
**Space Number:** P2.5  
**Occupancy:** 1 FTE  
**Quantity:** 6  
**Assignable SF:** 224

<b>Description</b>	Offices for either a WSP Assistant Chief or the State Fire Marshall.
<b>Adjacency</b>	In executive office suite. Directly adjacent to the Confidential Secretary Open Work Space (P2.5).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving, 1 counter for computer use and file storage underneath.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 round table with 4 chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	The primary entrance is located behind the confidential secretary's desk.

**P – WSP Office of the Chief**

**Room Name:** Confidential Secretary Open Work Space  
**Space Number:** P2.6  
**Occupancy:** 6 FTE  
**Quantity:** 1  
**Assignable SF:** 384

<b>Description</b>	Open office area for 6 confidential secretaries at 64 sf each.
<b>Adjacency</b>	In secured workspace area with direct visual access to respective executive offices (P2.5), 1 secretary per Assistant Chief / Fire Marshall.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(6) 64sf DOC workstation desks,
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access
<b>Other Requirements</b>	Exterior operable windows, acoustically isolated from adjacent agencies.

**P – WSP Office of the Chief**

**Room Name:** Secured File Archive Storage  
**Space Number:** P2.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Storage of confidential files. Files may be stored for several years before moving to Washington State Archives.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving
<b>Furniture/Equip</b>	Lockable storage cabinets
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No exterior windows

**P – WSP Office of the Chief**

**Room Name:** Storage Room / Work Area  
**Space Number:** P2.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	In secured workspace area with access to Confidential Secretary Open Work Space and Supply Room. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated.
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts.. Provide dedicated data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Office of the Chief**

**Room Name:** Dedicated Waiting Area  
**Space Number:** P2.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 108

<b>Description</b>	Area to “check-in” and wait for appointment in Executive Suite.
<b>Adjacency</b>	In executive office suite with public access off corridor.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	.
<b>Electrical Power</b>	Provide dedicated circuit for photocopier.
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts. Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	--
<b>Furniture/Equip</b>	1 DOC desk, 1 computer table, 1 posture chair, 2 standard file cabinets
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Office of the Chief**

**Room Name:** Executive Restroom  
**Space Number:** P2.10  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 35

<b>Description</b>	Restroom dedicated to the executive suite.
<b>Adjacency</b>	In executive office suite.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Tile
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	Per code requirements.
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	--
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Office of the Chief**

**Room Name:** Library  
**Space Number:** P2.11  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 50

<b>Description</b>	Non-circulating reference material collection available to executive suite.
<b>Adjacency</b>	In executive office suite.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Quantity of library shelving units to be determined.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No direct sunlight. Bookshelf layouts should meet accessibility guidelines.

**P – WSP Office of the Chief**

**Room Name:** Coat Closet  
**Space Number:** P2.12  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 12

<b>Description</b>	Dedicated coat closet available to executive suite.
<b>Adjacency</b>	In executive office suite.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Switch on exterior side.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	1 rod, 1 shelf.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No direct sunlight.

**P – WSP Office of the Chief**

**Room Name:** Executive Conference Room  
**Space Number:** P2.13  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Dedicated conference room, holding up to 10 people, for meetings and presentations of executive staff and visitors. Available for confidential meetings.
<b>Adjacency</b>	In executive office suite, near break area and coffee bar. Direct adjacency to Chief's Office (P2.1).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall and floor outlets. Provide power for screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets, 1 TV cable outlet.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet,
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	Acoustically separate from open work areas.

**P – WSP Budget and Fiscal Services (BFS)**

---

**Room Name:** Administrator Office  
**Space Number:** P3.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the BFS Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Exterior window

**P – WSP Budget and Fiscal Services (BFS)**

**Room Name:** Manager Offices  
**Space Number:** P3.2  
**Occupancy:** 1 FTE  
**Quantity:** 4  
**Assignable SF:** 120

<b>Description</b>	Offices for BFS managers and (1) payroll manager.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. Payroll manager office to be located in a secluded area, away from Open Work Space (P3.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Budget and Fiscal Services (BFS)**

**Room Name:** Analyst Office  
**Space Number:** P3.3  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Office for BFS Analyst.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Budget and Fiscal Services (BFS)**

**Room Name:** Open Work Space  
**Space Number:** P3.4  
**Occupancy:** 42 FTE  
**Quantity:** 1  
**Assignable SF:** 2,688

<b>Description</b>	Open office area for 42 staff. May be divisible.
<b>Adjacency</b>	In secured workspace area with direct visual access touchdown spaces. 7 Payroll workstations with convenient access to Payroll Manager Office (P3.2).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(42) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Budget and Fiscal Services (BFS)**

**Room Name:** Touchdown Space  
**Space Number:** P3.5  
**Occupancy:** 2 FTE  
**Quantity:** 2  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Budget and Fiscal Services (BFS)**

**Room Name:** Work Room  
**Space Number:** P3.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 1,626

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area and Supply Room. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient Flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Plus voice / data outlets for equipment.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving. (1) 96sf microfiche DOC workstation.  Built-in cabinetry / counters by design – builder.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	3 large photocopiers, 1 Pitney-Bowes mailing/folding/sealing machine, fax machine, microfiche equipment.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Budget and Fiscal Services (BFS)**

**Room Name:** High Density Storage  
**Space Number:** P3.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 800

<b>Description</b>	Open storage space for WSP's confidential Accounting, Payroll and Contracts files. Payroll files must be stored onsite for 6 years before transferred to State Archives, reports are stored for 50 years.
<b>Adjacency</b>	Within secured BFS area and directly adjacent to Open Work Space. Remote from noise sensitive areas.
<b>Structure</b>	High-density file storage loading. (300lb/sf)
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	Provide power for high density storage system.
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(9) Lockable high density file sets (Payroll) and rolling files (Contracts) quantity of stored files are to be determined.
<b>Furniture/Equip</b>	(2) Lektrievers (Accounting)
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	High density file storage locked at night.
<b>Other Requirements</b>	--

**P – WSP Government and Media Relations (GMR)**

---

**Room Name:** Captain's Office  
**Space Number:** P4.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the GMR Captain.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Comm & Media Relations Officer's Office  
**Space Number:** P4.2  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Offices of the Communications and Media Relations Officer.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Analyst Office  
**Space Number:** P4.3  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Office for BFS Analyst.
<b>Adjacency</b>	--
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Open Work Space  
**Space Number:** P4.4  
**Occupancy:** 6 FTE  
**Quantity:** 1  
**Assignable SF:** 384

<b>Description</b>	Open office area for 6 staff.
<b>Adjacency</b>	In secured GMR area.
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(6) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Work Room  
**Space Number:** P4.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 250

<b>Description</b>	Storage space for files and work area for centralized copy/print or production and collating brochures/booklets.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopy machine
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Photo / Media Studio  
**Space Number:** P4.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Shared studio for daily use by the photographer and media manager, for photography, videography, and interviews requiring backdrops.
<b>Adjacency</b>	Within secured BFS area and directly adjacent to photographer and media manager workspaces (P4.7 & P4.8).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient Flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide theatrical dimming system, equivalent to ETC or equivalent to dimming theatrical fixtures provided by tenant. Provide light bar with receptacles.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	WSP equipment, 2 FTE typically in space at workstations
<b>Furniture/Equip</b>	Studio lighting (per tenant).
<b>Tech Equip</b>	--
<b>AV Equip</b>	Photography and videography equipment (by tenant).
<b>Security</b>	Secured at all times due to large amount of equipment contained within.
<b>Other Requirements</b>	Soundproofing for recordings.

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Photographer Work Space  
**Space Number:** P4.7  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 280

<b>Description</b>	Enclosed workspace for WSP Photographer.
<b>Adjacency</b>	Within secured BFS area and directly adjacent Photo/Media Studio (P4.6).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide theatrical dimming system, equivalent to ETC or equivalent to dimming theatrical fixtures provided by tenant. Provide light bar with receptacles.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	WSP Equipment with 1 FTE at workstation
<b>Furniture/Equip</b>	Studio lighting (per tenant).
<b>Tech Equip</b>	--
<b>AV Equip</b>	Photography and videography equipment (by tenant).
<b>Security</b>	
<b>Other Requirements</b>	--

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Elect. Media Manager Work Space  
**Space Number:** P4.8  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 280

<b>Description</b>	Enclosed workspace for WSP Elect. Media Manager.
<b>Adjacency</b>	Within secured BFS area and directly adjacent Photo/Media Studio (P4.6).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide theatrical dimming system, equivalent to ETC or equivalent to dimming theatrical fixtures provided by tenant. Provide light bar with receptacles.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Videography equipment (by tenant).
<b>Security</b>	
<b>Other Requirements</b>	--

**P – WSP Government and Media Relations (GMR)**

**Room Name:** Secured Storage Room  
**Space Number:** P4.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 144

<b>Description</b>	Storage of equipment and media.
<b>Adjacency</b>	Within secured BFS area and directly adjacent Photo/Media Studio (P4.6).
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	9'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Lockable door hardware.
<b>Other Requirements</b>	--

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

---

**Room Name:** Assistant State Fire Marshall's Office  
**Space Number:** P5.1  
**Occupancy:** 1 FTE  
**Quantity:** 2  
**Assignable SF:** 168

<b>Description</b>	Office of the Assistant State Fire Marshall.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Open Work Space  
**Space Number:** P5.2  
**Occupancy:** 24 FTE  
**Quantity:** 1  
**Assignable SF:** 1,536

<b>Description</b>	Open office area for 24 staff.
<b>Adjacency</b>	In secured workspace area with direct visual access touchdown space.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(24) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior operable windows.

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Touchdown Space  
**Space Number:** P5.3  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	Motion sensor integrated light switch
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Work Area / File Storage Area  
**Space Number:** P5.4  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 464

<b>Description</b>	Storage space for files and documents with work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area and Plan Review Area (P5.5). Remote from noise sensitive areas.
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide dedicated circuit for photocopier.-
<b>Telephone/Data</b>	Provide data outlet for photocopier
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving. Flat drawing file cabinets.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Plan Review Area  
**Space Number:** P5.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 80

<b>Description</b>	Open area to review large format drawings.
<b>Adjacency</b>	Centrally located within secured workspace area, directly adjacent to Open Work Space area and File Storage Area (P5.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	Task lighting at drafting tables by owner.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	2 drafting tables.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Testing Room  
**Space Number:** P5.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 160

<b>Description</b>	Conference room for 8 people (including test proctor) to conduct testing as well as function as a conference room during non-testing periods.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	Provide scene controller with dimming capabilities and motion sensor.
<b>Electrical Power</b>	Provide power for AV equipment, shades, and screens as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to Av Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Test Processing / Test Storage  
**Space Number:** P5.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 96

<b>Description</b>	Secure storage for testing materials and scantron equipment for processing.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P5.2).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	Provide dedicated circuit for the Scantron machine.
<b>Telephone/Data</b>	Provide data outlet for the Scantron machine
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	--
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	(1) Scantron machine
<b>AV Equip</b>	--
<b>Security</b>	Lockable cabinet for test storage (required for accreditation)
<b>Other Requirements</b>	--

**P – WSP Fire Prevention / Fire Preparedness (FPP)**

**Room Name:** Library  
**Space Number:** P5.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 240

<b>Description</b>	Non-circulating reference material collection including codes, standards, technical books and training materials critical to the mission of FPP.
<b>Adjacency</b>	Located within secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 78°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Quantity of library shelving units to be determined by owner. DB to provide blocking in wall to attach
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No direct sunlight. Bookshelf layouts should meet accessibility guidelines.

**P – WSP Criminal Investigations (CID)**

*Note: Due to the highly sensitive material contained within this Division, WSP has requested CC feed and “buzz-in” access of main entrance to CID division.*

**Room Name:** CID Commander’s Office  
**Space Number:** P6.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Criminal Investigations Commander.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy higher standard than typical private offices for private conversation.

**P – WSP Criminal Investigations (CID)**

**Room Name:** Detective / Lieutenant Offices  
**Space Number:** P6.2  
**Occupancy:** 1 FTE  
**Quantity:** 6  
**Assignable SF:** 120

<b>Description</b>	Offices for CID detectives and lieutenants.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Criminal Investigations (CID)**

**Room Name:** Office  
**Space Number:** P6.3  
**Occupancy:** 1 FTE  
**Quantity:** 3  
**Assignable SF:** 100

<b>Description</b>	Office for various staff requiring confidentiality per state and federal mandates.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Criminal Investigations (CID)**

**Room Name:** Open Work Space  
**Space Number:** P6.4  
**Occupancy:** 5 FTE  
**Quantity:** 1  
**Assignable SF:** 320

<b>Description</b>	Open office area for 5 staff.
<b>Adjacency</b>	In secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(5) 64sf DOC workstation desks
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Criminal Investigations (CID)**

**Room Name:** Work Area / File Storage Area  
**Space Number:** P6.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 380

<b>Description</b>	Storage space for files and documents with work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P6.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Plus one data outlet for photocopier
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Investigations (CID)**

**Room Name:** Conference Room  
**Space Number:** P6.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Conference room for 10 people.
<b>Adjacency</b>	Located within secured workspace area, adjacent to storage area for temporary chair storage.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall outlets Provide power to screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Investigations (CID)**

**Room Name:** Conference Room  
**Space Number:** P6.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 160

<b>Description</b>	Conference room for 8 people.
<b>Adjacency</b>	Located within secured workspace area, adjacent to storage area for temporary chair storage.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor and dimming capabilities integrated into switch.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall outlets Provide power to screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Investigations**

**Room Name:** Secure Interview Room 1  
**Space Number:** P6.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Room for conducting confidential interviews with shared use with IAD and OPS divisions.
<b>Adjacency</b>	Located within secured workspace area, away from high noise areas. Adjacent to Customer Service area and entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk
<b>Furniture/Equip</b>	1 posture chair and 1 stackable chair, number of lockable file cabinets TBD.
<b>Tech Equip</b>	Lie-detector equipment (by tenant).
<b>AV Equip</b>	AV or networked recording equipment to be controlled from separate space, further clarification required on location of controls.
<b>Security</b>	Lockable door hardware, type TBD. No exterior windows. Refer to CALEA requirements for specific accreditation requirements.
<b>Other Requirements</b>	No direct sunlight. Acoustically sound from adjacent areas, to provide accuracy of lie-detection machine results.

**P – WSP Criminal Investigations (CID)**

**Room Name:** Secure Interview Room 2  
**Space Number:** P6.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 144

<b>Description</b>	Room for conducting confidential interviews.
<b>Adjacency</b>	Located within secured workspace area, away from high noise areas. Adjacent to Customer Service area and entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76 °
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk
<b>Furniture/Equip</b>	1 posture chair and 1 stackable chair, number of lockable file cabinets TBD.
<b>Tech Equip</b>	Lie-detector equipment (by tenant). Capitol Campus Breathalyzer content (BAC).
<b>AV Equip</b>	AV or networked recording equipment to be controlled from separate space, further clarification required on location of controls.
<b>Security</b>	Lockable door hardware, type TBD.
<b>Other Requirements</b>	No direct sunlight. Acoustically sound from adjacent areas, to provide accuracy of lie-detection machine results.

**P – WSP Special Operations Division (SOD)**

---

*Note: WSP requests that this division be located on the ground floor with adjacency to an exterior door for emergency responses. For bicycle storage, see Bicycle Storage (B8.0).*

**Room Name:** Captain's Office  
**Space Number:** P7.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Special Operations Captain.
<b>Adjacency</b>	In secured workspace.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Special Operations Division (SOD)**

**Room Name:** Executive Service Lieutenant Office  
**Space Number:** P7.2  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Office of the SOD Executive Service Lieutenant.
<b>Adjacency</b>	In secured workspace.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Special Operations Division (SOD)**

**Room Name:** Sergeants' Office  
**Space Number:** P7.3  
**Occupancy:** 1 FTE  
**Quantity:** 2  
**Assignable SF:** 100

<b>Description</b>	Office for Special Operations Division Sergeants.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Special Operations Division (SOD)**

**Room Name:** Open Work Space  
**Space Number:** P7.4  
**Occupancy:** 5 FTE  
**Quantity:** 1  
**Assignable SF:** 320

<b>Description</b>	Open office area for 5 staff.
<b>Adjacency</b>	In secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(5) 64sf DOC workstation desks
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Special Operations Division (SOD)**

**Room Name:** Conference Room  
**Space Number:** P7.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 220

<b>Description</b>	Conference room for 11 people.
<b>Adjacency</b>	Located within secured workspace area, adjacent to storage area for temporary chair storage.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power to AV equipment in addition to wall and floor outlets. Provide power to screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Special Operations Division (SOD)**

**Room Name:** Incident Command Post / Conference Room  
**Space Number:** P7.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 500

<b>Description</b>	Room for conducting large scale Capitol Campus events and/or demonstrations planning. May double as a conference room when not in use.
<b>Adjacency</b>	Located within secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with occupancy sensors and dimming.
<b>Electrical Power</b>	Provide generator back-up. Provide power to AV equipment in addition to wall and floor outlets. Provide power to screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets, 1 TV cable outlet.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	Aerial downlink, Closed-circuit camera feeds
<b>AV Equip</b>	- Type D – Refer to AV Matrix
<b>Security</b>	Lockable door hardware.
<b>Other Requirements</b>	Acoustically separate from open work areas.

**P – WSP Special Operations Division (SOD)**

**Room Name:** File / Archive Storage  
**Space Number:** P7.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 105

<b>Description</b>	Storage of confidential files.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving.
<b>Furniture/Equip</b>	Lockable storage cabinets.
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No exterior windows.

**P – WSP Special Operations Division (SOD)**

**Room Name:** Evidence / Property Room  
**Space Number:** P7.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 150

<b>Description</b>	Secured storage of evidence and property.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°; separate exhaust.
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	1 telephone and data outlet at workstation
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving by owner
<b>Furniture/Equip</b>	(1) 64sf DOC workstation for logging evidence.
<b>Tech Equip</b>	1 computer at workstation.
<b>AV Equip</b>	--
<b>Security</b>	Alarmed security.
<b>Other Requirements</b>	No exterior windows. Owner furnished and installed entry system.

**P – WSP Special Operations Division (SOD)**

**Room Name:** Store Room  
**Space Number:** P7.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 80

<b>Description</b>	Storage of items TBD.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving by owner.
<b>Furniture/Equip</b>	Lockable storage cabinets
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No exterior windows.

**P – WSP Special Operations Division (SOD)**

**Room Name:** Squad Room  
**Space Number:** P7.10  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 1,020

<b>Description</b>	Open area for staff workstations, storage and training.
<b>Adjacency</b>	Locate away from areas with sound sensitivity, adjacent to break area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet/Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desks; lockers (quantity TBD); secured ammunition storage cabinets (quantity TBD)
<b>Furniture/Equip</b>	Meeting table (by tenant)
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	Exterior windows.

**P – WSP Special Operations Division (SOD)**

**Room Name:** H.G. Storage  
**Space Number:** P7.11  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 80

<b>Description</b>	Headgear Storage.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet / Resilient Flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving by owner.
<b>Furniture/Equip</b>	Lockable storage cabinets.
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No exterior windows.

**P – WSP Homeland Security Division (HSD)**

---

**Room Name:** Open Work Space  
**Space Number:** P8.1 & P8.2  
**Occupancy:** 4 FTE  
**Quantity:** 1  
**Assignable SF:** 228

<b>Description</b>	Open office area for 4 staff, including Captain and manager workstations.
<b>Adjacency</b>	In secured HSD area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide power for AV and smart boards.
<b>Telephone/Data</b>	Standard plus smart board Data and power.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desks and (2) 100sf DOC workstation desks; 1 panforward and smart board at Section Commander 100sf workstation.
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	Type H – Refer to AV Matrix
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Homeland Security Division (HSD)**

**Room Name:** Touchdown Space  
**Space Number:** P8.3  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Homeland Security Division (HSD)**

**Room Name:** File / Copy Print Area  
**Space Number:** P8.4  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 70

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Homeland Security Division (HSD)**

**Room Name:** Equipment Storage  
**Space Number:** 8.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Storage of equipment and media.
<b>Adjacency</b>	Within secured BFS area and directly adjacent Photo/Media Studio (P4.6).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving by owner
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Lockable door hardware.
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

---

**Room Name:** Captain's Office  
**Space Number:** P9.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Investigative Assistance Division Captain.
<b>Adjacency</b>	In secured workspace.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy, higher standard than typical offices.

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Lieutenant Office  
**Space Number:** P9.2  
**Occupancy:** 1 FTE  
**Quantity:** 2  
**Assignable SF:** 120

<b>Description</b>	Office of the IAD Lieutenant and Sergeants.
<b>Adjacency</b>	In secured workspace.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Office  
**Space Number:** P9.3  
**Occupancy:** 1 FTE  
**Quantity:** 6  
**Assignable SF:** 100

<b>Description</b>	Office for IAD staff.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Open Work Space  
**Space Number:** P9.4  
**Occupancy:** 19 FTE  
**Quantity:** 1  
**Assignable SF:** 1,216

<b>Description</b>	Open office area for 19 staff, may be divisible.
<b>Adjacency</b>	In secured workspace area. MECTF workstations adjacent to office, HTCU workstations adjacent to offices, SWAT workstations adjacent to office.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(19) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 3 monitors per workstation, 1 phone at each workstation.
<b>AV Equip</b>	
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Touchdown Space  
**Space Number:** P9.5  
**Occupancy:** 2 FTE  
**Quantity:** 2  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Work Room  
**Space Number:** P9.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 500

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P9.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts. Provide additional data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving. (1) 80sf teardown station for HTC.U.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Secured Evidence Room  
**Space Number:** P9.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Secured storage of evidence and property for the Human Trafficking / Computer Crimes group (HTCU) within SOD. All property is awaiting analysis or is held as found property and kept for safe keeping.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°; separate exhaust.
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	1 telephone and data outlet at workstation
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving.
<b>Furniture/Equip</b>	(1) 64sf DOC workstation for logging evidence.
<b>Tech Equip</b>	1 computer at workstation.
<b>AV Equip</b>	--
<b>Security</b>	Alarmed security.
<b>Other Requirements</b>	No exterior windows. Refer to CALEA requirements for specific accreditation requirements. Owner furnished security (biometric) at entry door.

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Viewing / Interview Room  
**Space Number:** P9.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Room for conducting confidential interviews.
<b>Adjacency</b>	Located within secured workspace area, away from high noise areas. Adjacent to Customer Service area and entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk
<b>Furniture/Equip</b>	1 posture chair and 1 stackable chair, number of lockable file cabinets TBD.
<b>Tech Equip</b>	Lie-detector equipment (by tenant). Power only.
<b>AV Equip</b>	AV or networked recording equipment to be controlled from separate space, further clarification required on location of controls.
<b>Security</b>	Lockable door hardware, type TBD.
<b>Other Requirements</b>	No exterior windows. Refer to CALEA requirements for specific accreditation requirements. Higher acoustical requirements over private office, no intelligible conversations going in or out.

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Tech. Surveillance Storage  
**Space Number:** P9.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Storage of equipment and media.
<b>Adjacency</b>	Within secured IAD area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Lockable door hardware.
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Safe  
**Space Number:** P9.10  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 50

<b>Description</b>	Secure safe for CPU (drug program).
<b>Adjacency</b>	Within secured IAD area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	--
<b>Plumbing</b>	--
<b>HVAC</b>	--
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving by owner.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Owner provided security for entry door.
<b>Other Requirements</b>	--

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Faraday Cage  
**Space Number:** P9.11  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 144

<b>Description</b>	Secured workstation enclosure to protect electronic equipment from unauthorized access, used by HTCUC.
<b>Adjacency</b>	Within secured IAD area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board, full height
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide power, lighting, and HVAC power connections to Faraday Cage.
<b>Telephone/Data</b>	1 voice/data outlets.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk.
<b>Furniture/Equip</b>	1 posture chair
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Owner provided and installed faraday cage system.
<b>Other Requirements</b>	See CALEA for accreditation requirements.

**P – WSP Investigative Assistance Division (IAD)**

**Room Name:** Conference Room  
**Space Number:** P9.12  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Conference room for 10 people.
<b>Adjacency</b>	Located within secured workspace area, adjacent to storage area for temporary chair storage, near IIS group.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with occupancy sensor and dimming
<b>Electrical Power</b>	Provide power to AV equipment in addition to wall and floor outlets. Provide power to screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Office of Professional Standards (OPS)**

---

*Note: WSP has requested that OPS division have a secured entrance near a building exit, and an internal security system separate from the building security, with CC monitoring of all entrances into division. Location on ground level preferred.*

**Room Name:** Captain's Office  
**Space Number:** P10.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the OPS Captain.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. Captain's assistant to be located adjacent to the entry of the Captain's Office.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: TBD
<b>Other Requirements</b>	Exterior window (operable if possible), acoustically isolate for privacy.

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Lieutenant Offices  
**Space Number:** P10.2  
**Occupancy:** 1 FTE  
**Quantity:** 2  
**Assignable SF:** 120

<b>Description</b>	Offices for OPS Lieutenants.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. Support workstations near offices.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: TBD
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Office  
**Space Number:** P10.3  
**Occupancy:** 1 FTE  
**Quantity:** 7  
**Assignable SF:** 100

<b>Description</b>	Offices for Sergeants and Investigator.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: TBD
<b>Other Requirements</b>	--

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Open Work Space  
**Space Number:** P10.4  
**Occupancy:** 6 FTE  
**Quantity:** 1  
**Assignable SF:** 384

<b>Description</b>	Open office area for 5 staff, and 1 cross-trainer.
<b>Adjacency</b>	In secured workspace area with direct visual access to touchdown spaces.
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(6) 64sf DOC workstation desks.
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior operable windows.

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Touchdown Space  
**Space Number:** P10.5  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter.
<b>Furniture/Equip</b>	1-2 posture chairs.
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Work Room  
**Space Number:** P10.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 250

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P10.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Provide data outlets for photocopier and fax machine.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier, fax machine
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Public Disclosure Viewing Area  
**Space Number:** P10.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 108

<b>Description</b>	Area for staff to conduct research on public disclosure requests.
<b>Adjacency</b>	In secured workspace area
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	--
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Conference Room  
**Space Number:** P10.8  
**Occupancy:** 6 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Meeting room for 6 people.
<b>Adjacency</b>	Adjacent to main work areas and convenient access to main entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall and floor outlets. Provide power for screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	
<b>Furniture/Equip</b>	Table to seat 6, 6 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type C – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	View light in door or adjacent in wall with privacy etching or blinds.

**P – WSP Office of Professional Services (OPS)**

**Room Name:** Conference Room  
**Space Number:** P10.9  
**Occupancy:** 12 FTE  
**Quantity:** 1  
**Assignable SF:** 240

<b>Description</b>	Meeting room for 12 people.
<b>Adjacency</b>	Adjacent to main work areas and convenient access to main entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall and floor outlets. Provide power for screens and shades as required.
<b>Telephone/Data</b>	6 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	
<b>Furniture/Equip</b>	Table to seat 12, 12 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type C – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	View light in door or adjacent in wall with privacy etching or blinds.

**P – WSP Criminal Records Division (CRD)**

---

**Room Name:** Administrator Office  
**Space Number:** P11.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the CRD Administrator.
<b>Adjacency</b>	In secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Exterior window acoustically isolate for privacy.

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Manager Offices  
**Space Number:** P11.2  
**Occupancy:** 1 FTE  
**Quantity:** 7  
**Assignable SF:** 120

<b>Description</b>	Offices for CRD managers.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. 4 offices located within 24-hr secure Tenprint Unit.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Correctional Records Supervisor Office  
**Space Number:** P11.3  
**Occupancy:** 1 FTE  
**Quantity:** 8  
**Assignable SF:** 100

<b>Description</b>	Office for CRD supervisors.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Open Work Space  
**Space Number:** P11.4  
**Occupancy:** 95 FTE  
**Quantity:** 1 (may be divisible)  
**Assignable SF:** 6,080

<b>Description</b>	Open office area for 95 staff, including 2 vendors.
<b>Adjacency</b>	In secured workspace area with direct visual access touchdown spaces. 26 workstations within 24-hr secure Tenprint unit.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(95) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Touchdown Space  
**Space Number:** P11.5  
**Occupancy:** 2 FTE  
**Quantity:** 5  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Work Room  
**Space Number:** P11.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 500

<b>Description</b>	Storage space for files and work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area and Supply Room. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Provide data outlets for each photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving. (1) 96sf microfiche DOC workstation.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	3 large photocopiers
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Secured Supply Area  
**Space Number:** P11.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 250

<b>Description</b>	Open storage space for supplies and records slated to go to archives.
<b>Adjacency</b>	Within secured CRD area and directly adjacent to Open Work Space.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving by owner
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Mail  
**Space Number:** P11.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Open work area for mail storage, supply storage, and production.
<b>Adjacency</b>	Within secured CRD area and adjacent to Open Work Space (P11.4) and Secured Supply Area (P11.7).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 photocopier, 1 paper shredder
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** High Density File Storage Area  
**Space Number:** P11.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 600

<b>Description</b>	Open storage space for records, may be used 24/7.
<b>Adjacency</b>	Within secured 24-hr CRD area and directly adjacent to Open Work Space. Remote from noise sensitive areas.
<b>Structure</b>	High-density file storage loading. (300lb/sf)
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Lockable high density file sets quantity of stored files are to be determined.
<b>Furniture/Equip</b>	Quantity of Lektrievers TBD. Provide power for Lektrievers
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	24-hr operational.
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** OA File Area  
**Space Number:** P11.10  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Open work area for mail storage, supply storage, and production.
<b>Adjacency</b>	Within secured CRD area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensors .
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** ACCESS Terminal and Storage  
**Space Number:** P11.11  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 264

<b>Description</b>	Open work area and file storage.
<b>Adjacency</b>	Within secured CRD area and adjacent to Open Work Space (P11.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice / data connections.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk, adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Reception Counter  
**Space Number:** P11.12  
**Occupancy:** 3 FTE  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Public reception counter with 3 windows. Approx. 500 people visit the reception counter per month requesting fingerprinting and criminal records information.
<b>Adjacency</b>	Directly adjacent to, and facing the public waiting area; near WASIS Test Area (P11.20).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	110V duplex wall outlets and floor outlets.
<b>Telephone/Data</b>	3 voice/data outlets.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	3 secure reception windows, continuous reception counter within secured area. Adjustable shelving for storage of forms. 1 locking drawer per window.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 computer and 1 phone per window. 2 cash registers.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	Visual access from open work areas.

**P – WSP Criminal Records Division (CRD)**

**Room Name:** AFIS Work Area  
**Space Number:** P11.13  
**Occupancy:** 7 FTE  
**Quantity:** 1  
**Assignable SF:** 900

<b>Description</b>	24-hr operational AFIS (automated fingerprint ID system) open area and file storage.
<b>Adjacency</b>	Within secured CRD area and adjacent to Open Work Space (P11.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	Generator and UPS back-up for 7 AFIS terminals, desktop PCs, lights.
<b>Telephone/Data</b>	Provide separate cables for AFIS
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(7) 64sf DOC workstation desk, adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 computer, 1 phone per workstation.
<b>AV Equip</b>	--
<b>Security</b>	24 hr operations within secure area.
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** HD Storage  
**Space Number:** P11.14  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 600

<b>Description</b>	Open storage space for high density records storage, may be used 24/7.
<b>Adjacency</b>	Within secured 24-hr CRD area and directly adjacent to Open Work Space. Remote from noise sensitive areas.
<b>Structure</b>	High-density file storage loading. (300lb/sf)
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensors
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Lockable high density file sets quantity of stored files are to be determined.
<b>Furniture/Equip</b>	Quantity of Lektrievers TBD. Provide power for Lektrievers.
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Access for 24-hr operations.
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Digital Image / Microfilm Area  
**Space Number:** P11.15  
**Occupancy:** 5 FTE  
**Quantity:** 1  
**Assignable SF:** 320

<b>Description</b>	Open work area for 5 staff to convert records to digital files.
<b>Adjacency</b>	Within secured CRD area and adjacent to Open Work Space (P11.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensors
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	Provide dedicate circuit for each microfilm machines.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(5) 64sf DOC workstation desk, adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 computer, 1 phone per workstation.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Collision Record Scan Area  
**Space Number:** P11.16  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Open work area for 1 staff to convert records to digital files.
<b>Adjacency</b>	Within secured CRD area and adjacent to Open Work Space (P11.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk, adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 computer, 1 phone, 1 scanner.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Fingerprint Room  
**Space Number:** P11.17  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Secured room for fingerprinting public, separate from secured open work areas.
<b>Adjacency</b>	Within secured CRD area and adjacent to Reception Counter (P11.12), preferred convenient adjacency to Tenprint Open Work Area (doing so will remove the need for a permanent workstation).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) <u>Optional</u> 64sf DOC workstation desk, adjustable shelving. Work counter with locking storage below.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	Fingerprint scan equipment. (Provide power for equipment)
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	Visual access from open work areas.

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Fiscal Combined Workspace  
**Space Number:** P11.18  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 250

<b>Description</b>	Open work area for 2 staff and mail processing.
<b>Adjacency</b>	Within secured CRD area and adjacent to Open Work Space (P11.4). Convenient adjacency to Mail (P11.8).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desks.
<b>Furniture/Equip</b>	(1) shared table for mail processing.
<b>Tech Equip</b>	1 computer, 1 phone per workstation.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Background Check Scanner  
**Space Number:** P11.19  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 64

<b>Description</b>	Open work area for 1 staff conducting background checks.
<b>Adjacency</b>	Within secured CRD area and adjacent to Reception Counter (P11.12).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	Provide dedicated circuit for scanner
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk.
<b>Furniture/Equip</b>	1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	Visual access from open work areas.

**P – WSP Criminal Records Division (CRD)**

**Room Name:** WASIS Test Area  
**Space Number:** P11.20  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 64

<b>Description</b>	Open work area for 1 staff conducting WASIS (Washington State Identification System) testing.
<b>Adjacency</b>	Within secured CRD area and adjacent to Reception Counter (P11.12).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk.
<b>Furniture/Equip</b>	1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	Visual access from open work areas.

**P – WSP Criminal Records Division (CRD)**

**Room Name:** Conference Room  
**Space Number:** P11.21  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Dedicated CRD conference room for 10 people.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to entry and convenient to offices.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with dimming capabilities
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall outlets. Provide power for screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Communications Division (Comm)**

---

**Room Name:** Administrator's Office  
**Space Number:** P12.1  
**Occupancy:** 1 FTE  
**Quantity:** 2  
**Assignable SF:** 168

<b>Description</b>	Office of the Communications Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Communications Division (Comm)**

**Room Name:** Assistant Administrator's Office  
**Space Number:** P12.2  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Office of the Comm. Assistant Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Communications Division (Comm)**

**Room Name:** Open Work Space  
**Space Number:** P12.3  
**Occupancy:** 7 FTE  
**Quantity:** 1  
**Assignable SF:** 448

<b>Description</b>	Open office area for 7 staff.
<b>Adjacency</b>	In secured workspace area with direct access to Secure Copy/Supply (P12.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(7) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Communications Division (Comm)**

**Room Name:** Secure Copy / Supply  
**Space Number:** P12.4  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Storage space for supplies and work area for centralized copy/print and confidential document processing.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P12.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Communications Division (Comm)**

**Room Name:** CAD Work Area  
**Space Number:** P12.5  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 64

<b>Description</b>	Open workstation.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to Open Work Space area (P12.3) and convenient to Secure Copy / Supply (P12.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk.
<b>Furniture/Equip</b>	1 lockable cabinet.
<b>Tech Equip</b>	1 computer, 1 phone.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Communications Division (Comm)**

**Room Name:** Work Area / File Storage Area  
**Space Number:** P12.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 64

<b>Description</b>	Storage space for files and documents with work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P12.3). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving. Flat drawing file cabinets.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Communications Division (Comm)**

**Room Name:** Conference Room  
**Space Number:** P12.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 60

<b>Description</b>	Dedicated conference room for 3 people.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor and dimming capabilities integrated into switch.
<b>Electrical Power</b>	Provide power to AV equipment, in addition to floor and wall outlets.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	white board, multimedia equipment storage cabinet all by owner.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type C – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Electronic Services Division (ESD)**

---

**Room Name:** Administrator's Office  
**Space Number:** P13.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Electronic Services Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Managers Office  
**Space Number:** P13.2  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Office of the ESD Manager.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Open Work Space  
**Space Number:** P13.3  
**Occupancy:** 24 FTE  
**Quantity:** 1  
**Assignable SF:** 1,740

<b>Description</b>	Open office area for 21 staff and 3 managers.
<b>Adjacency</b>	In secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	-- Uninterrupted power supply / TI Generator backed 6 workstations.
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(21) 64sf DOC workstation desks; (3) 100sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation. 2 side chairs at manager workstations.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Touchdown Space  
**Space Number:** P13.4  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Combined Storage Area  
**Space Number:** P13.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Storage space for supplies, files and tele/data equipment.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P13.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Computer Storage / Test Lab  
**Space Number:** P13.6  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Test lab and storage of computer equipment with areas for assembly and repair.
<b>Adjacency</b>	Located within secured workspace area; near loading dock and Combined Storage Area (P13.5).
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Specialized HVAC requirements to accommodate bench testing and equipment assembly.
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	110V duplex wall outlets + power at benches. One circuit per desk and bench.
<b>Telephone/Data</b>	6 voice/data outlets / workstation plus added at work benches
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desk. Adjustable shelving.
<b>Furniture/Equip</b>	1 lockable cabinet per workstation.
<b>Tech Equip</b>	1 computer and 1 phone per workstation + testing at work benches
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Network Ops Center (NOC)  
**Space Number:** P13.7  
**Occupancy:** 3  
**Quantity:** 1  
**Assignable SF:** 400

<b>Description</b>	Workspace with large screens /monitors on the wall that are monitored 24 / 7. Combined space with ITD's Operational and Incident Response.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P13.3). Adjacent to ITD's Tier 1 area (14.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Specialized HVAC requirements.
<b>Lighting</b>	. Motion sensor
<b>Electrical Power</b>	100% Uninterrupted power supply, generator back-up of lights, power, and electronic equipment, and HVAC
<b>Telephone/Data</b>	Cable TV outlet. Follow telecom narrative for outlet counts., plus. Minimum 8 tele/data ports (12 preferred) with 4 on the monitor display wall.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Number of DOC 64sf workstations to be verified.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 computer w/ 2 monitors and 1 phone per workstation.
<b>AV Equip</b>	Type E – Refer to AV Matrix
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Conference Room  
**Space Number:** P13.8  
**Occupancy:** --  
**Quantity:** 2  
**Assignable SF:** 240

<b>Description</b>	Dedicated conference room for 12 people.
<b>Adjacency</b>	Located within secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall and floor outlets Provide power for screens and shades as required.
<b>Telephone/Data</b>	6 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Electronic Services Division (ESD)**

**Room Name:** Conference Room  
**Space Number:** P13.9  
**Occupancy:** --  
**Quantity:** 2  
**Assignable SF:** 500

<b>Description</b>	Dedicated conference room for 25 people.
<b>Adjacency</b>	Located within secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall and floor outlets Provide power for screens and shades as required.
<b>Telephone/Data</b>	6 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Information Technology Division (ITD)**

---

**Room Name:** Administrator's Office  
**Space Number:** P14.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Information Technology Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Information Technology Division (ITD)**

**Room Name:** Managers' Office  
**Space Number:** P14.2  
**Occupancy:** 1 FTE  
**Quantity:** 4  
**Assignable SF:** 120

<b>Description</b>	Office of ITD Managers.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--.
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Information Technology Division (ITD)**

**Room Name:** Office  
**Space Number:** P14.3  
**Occupancy:** 1 FTE  
**Quantity:** 3  
**Assignable SF:** 100

<b>Description</b>	Office for ITD supervisors.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Information Technology Division (ITD)**

**Room Name:** Open Work Space  
**Space Number:** P14.4  
**Occupancy:** 90 FTE  
**Quantity:** 1  
**Assignable SF:** 5,760

<b>Description</b>	<u>24hr operation</u> open office area for 90 workstations, may be divisible. Includes Tier 1 (Triage) call center w/ 24hr direct access for customer support. Assume approx 30 workstations occupied at all times
<b>Adjacency</b>	In secured workspace area. Tier 1 area to be adjacent or combined with the ESD Network Operations Center (NOC) (P13.7) and adjacent to storage/staging workspaces for Tier 2, MOP, Network Engineering and STR space (P14.6).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Specialized HVAC requirements for 24 hour operations
<b>Lighting</b>	--
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel; uninterrupted power supply, generator-back-up for tech support, up to 15 terminals, lights, not HVAC. Provide power to AV equipment.
<b>Telephone/Data</b>	Cable TV outlet. 2 data network connections per workstation.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(90) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation. 2 side chairs at manager workstations.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	Type E – Refer to AV Matrix
<b>Security</b>	24hr operation access. Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows. Tier 1 workstation area requires sound isolation to reduce call center noise from disrupting other workstations.

**P – WSP Information Technology Division (ITD)**

**Room Name:** Touchdown Space  
**Space Number:** P14.5  
**Occupancy:** 2 FTE  
**Quantity:** 4  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	24hr access.
<b>Other Requirements</b>	--

**P – WSP Information Technology Division (ITD)**

**Room Name:** Secured Computer Storage  
**Space Number:** P14.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 700

<b>Description</b>	Storage space for computer equipment: Strategic Technology Replacement (STR) staging and configuration space, Tier 2 storage/test area, CVEB storage, MOP storage, ISSS server prep work area.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P13.4).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Information Technology Division (ITD)**

**Room Name:** Conference Room 1  
**Space Number:** P14.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Dedicated conference room for 10 people, may double as training room.
<b>Adjacency</b>	Located within secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with motion sensor and dimming capabilities
<b>Electrical Power</b>	Provide power to AV equipment. Provide power to screens and shades as required. Provide one 20 amp circuit per three seats. Provide power at conference table, one per two seats, for laptop power.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet,
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Information Technology Division (ITD)**

**Room Name:** Conference Room 2  
**Space Number:** P14.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 500

<b>Description</b>	Dedicated conference room for 25 people, may double as training room.
<b>Adjacency</b>	Located within secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with motion sensor and dimming capabilities
<b>Electrical Power</b>	Provide power to AV equipment. Provide power to screens and shades as required. Provide one 20 amp circuit per three seats. Provide power at conference table, one per two seats, for laptop power.
<b>Telephone/Data</b>	10 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet,
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

---

**Room Name:** HRD Commander's Office  
**Space Number:** P15.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Human Resources Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Human Resources Division (HRD)**

**Room Name:** Private Office  
**Space Number:** P15.2  
**Occupancy:** 1 FTE  
**Quantity:** 3  
**Assignable SF:** 120

<b>Description</b>	Offices for 3 managerial staff.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** Office  
**Space Number:** P15.3  
**Occupancy:** 1 FTE  
**Quantity:** 5  
**Assignable SF:** 100

<b>Description</b>	Office for various staff requiring confidentiality per state and federal mandates.
<b>Adjacency</b>	--
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** Financial Analyst Office  
**Space Number:** P15.4  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the WSP Financial Analyst.
<b>Adjacency</b>	In secured workspace area. No noted adjacency requirements.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Human Resources Division (HRD)**

**Room Name:** Open Work Space  
**Space Number:** P15.5  
**Occupancy:** 32 FTE  
**Quantity:** 1  
**Assignable SF:** 1,896

<b>Description</b>	Open office area for 23 staff, 8 trooper recruiters and 1 confidential secretary.
<b>Adjacency</b>	In secured workspace area, may be divisible into subgroups of open offices.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(32) 64sf DOC workstation desks; miniblinds
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Human Resources Division (HRD)**

**Room Name:** Touchdown Space  
**Space Number:** P15.6  
**Occupancy:** 2 FTE  
**Quantity:** 2  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** File Storage  
**Space Number:** P15.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 64

<b>Description</b>	Storage space for files and documents with work area for centralized copy/print or production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P6.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts. Provide additional data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** Customer Service Area  
**Space Number:** P15.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 64

<b>Description</b>	Open to the public, candidates interested in employment at WSP can access an information kiosk, TV monitors and employment resource material. Seating not provided.
<b>Adjacency</b>	Adjacent to public shared space or lobby, with access to secured HRD workspace. Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide power to AV equipment.
<b>Telephone/Data</b>	3 cable TV outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	1 continuous walk-up counter for employment application monitors.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	3 computers with public use with application software for WSP employment.
<b>AV Equip</b>	Type K – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** Testing / Recruitment Storage  
**Space Number:** P15.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 96

<b>Description</b>	Secure storage for testing, application and recruitment materials.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P15.5) and Polygraph Open Area (P15.11).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Lockable cabinet for test storage.
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** Polygraph Testing  
**Space Number:** P15.10  
**Occupancy:** --  
**Quantity:** 4  
**Assignable SF:** 144

<b>Description</b>	Room for conducting confidential polygraph tests.
<b>Adjacency</b>	Located within secured workspace area, away from high noise areas. Convenient access to Customer Service area (P15.8) and entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide power and control for exterior "Room in Use" signage.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk
<b>Furniture/Equip</b>	1 posture chair and 1 stackable chair, number of lockable file cabinets TBD.
<b>Tech Equip</b>	Lie-detector equipment (by tenant).
<b>AV Equip</b>	AV or networked recording equipment to be controlled from separate space, further clarification required on location of controls. Exterior occupied notice light
<b>Security</b>	Lockable door hardware, type TBD. No exterior windows. Refer to CALEA requirements for specific accreditation requirements.
<b>Other Requirements</b>	No direct sunlight. Acoustically sound from adjacent areas, to provide accuracy of polygraph machine results.

**P – WSP Human Resources Division (HRD)**

**Room Name:** Polygraph Open Area  
**Space Number:** P15.11  
**Occupancy:** 4 FTE  
**Quantity:** 1  
**Assignable SF:** 192

<b>Description</b>	Open office area for 4 polygraph examiners.
<b>Adjacency</b>	In secured workspace area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(4) 64sf DOC workstation desks.
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Human Resources Division (HRD)**

**Room Name:** Work Area  
**Space Number:** P15.12  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 144

<b>Description</b>	Work area for centralized copy/print or production, includes ID card system, fingerprint live-scan workstation and microfiche area.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P15.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts. Provide additional data outlets for photocopier, ID system, and fingerprint live-scan.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk for fingerprint live-scan equipment. Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier, ID card system equipment, fingerprint live-scan equipment and microfiche.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Human Resources Division (HRD)**

**Room Name:** Interview Room  
**Space Number:** P15.13  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 192

<b>Description</b>	Room for conducting confidential interviews with potential new-hires.
<b>Adjacency</b>	Located within secured workspace area, away from high noise areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 64sf DOC workstation desk
<b>Furniture/Equip</b>	1 posture chair and 1 stackable chair, number of lockable file cabinets TBD.
<b>Tech Equip</b>	--
<b>AV Equip</b>	AV or networked recording equipment to be controlled from separate space, further clarification required on location of controls.
<b>Security</b>	No exterior windows. Refer to CALEA requirements for specific accreditation requirements.
<b>Other Requirements</b>	No direct sunlight. Acoustically sound from adjacent areas.

**P – WSP Human Resources Division (HRD)**

**Room Name:** Conference Room  
**Space Number:** P15.14  
**Occupancy:** --  
**Quantity:** 3  
**Assignable SF:** 200

<b>Description</b>	Conference room for 10 people.
<b>Adjacency</b>	Located within secured workspace area, adjacent to storage area for temporary chair storage.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power to AV equipment. Provide power to screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter with cabinets below, white board, multimedia equipment storage cabinet,
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

---

**Room Name:** Administrator's Office  
**Space Number:** P16.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Risk Management Division Administrator.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations. Close proximity to Executive Staff due to frequent meetings/briefings.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 6 side chairs, 2 file cabinets, 1 round table
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Risk Management Division (RMD)**

**Room Name:** Managers' Office  
**Space Number:** P16.2  
**Occupancy:** 1 FTE  
**Quantity:** 2  
**Assignable SF:** 120

<b>Description</b>	Office of the RMD managers.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 4 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

**Room Name:** Evidence Control Officer's Office  
**Space Number:** P16.3  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Office for RMD Evidence Control Officer.
<b>Adjacency</b>	Adjacent to cadet workstations (P16.7).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

**Room Name:** Open Work Space  
**Space Number:** P16.4  
**Occupancy:** 8 FTE  
**Quantity:** 1  
**Assignable SF:** 512

<b>Description</b>	Open office area for 8 staff.
<b>Adjacency</b>	In secured workspace area with direct access to Secure Copy/Supply (P12.4). Secretary workstation directly adjacent to Admin. Office (P16.1). Forms and Records workstation adjacent to the Division Administrator's Office (P16.1).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(8) 64sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Risk Management Division (RMD)**

**Room Name:** Touchdown Space  
**Space Number:** P16.5  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

**Room Name:** Combined Work Area  
**Space Number:** P16.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 244

<b>Description</b>	Area for centralized copy/print, production and awards work.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P12.3). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	110V duplex wall outlets, 220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts.. Provide additional data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving. .
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

**Room Name:** SAF Equipment and Files  
**Space Number:** P16.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Storage space for confidential files and SAF equipment.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P12.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

**Room Name:** RMD Cadet Area  
**Space Number:** P16.8  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 150

<b>Description</b>	Open work area for 2 staff.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to Combined Work Area (P16.6).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desk.
<b>Furniture/Equip</b>	1 lockable cabinet per workstation.
<b>Tech Equip</b>	1 computer, 1 phone per workstation.
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Risk Management Division (RMD)**

**Room Name:** Conference Room  
**Space Number:** P16.9  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	Dedicated conference room for 10 people.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power for AV equipment in addition to wall and floor outlets. Provide power for screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet,
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Field Operation Bureau (FOB)**

---

**Room Name:** Captain's Office  
**Space Number:** P17.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Field Operation Bureau Captain.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Field Operation Bureau (FOB)**

**Room Name:** Open Work Space  
**Space Number:** P17.2  
**Occupancy:** 6 FTE  
**Quantity:** 1  
**Assignable SF:** 672

<b>Description</b>	Open office area for 6 staff.
<b>Adjacency</b>	In secured workspace area. Secretary workstation convenient to Captain's Office (P17.1).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(3) 64sf DOC workstation desks; (3) 100sf DOC workstation desks;
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation. 2 side chairs per 100sf workstation. 1 plotter.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Commercial Vehicles Division (CVD)**

---

**Room Name:** Captain's Office  
**Space Number:** P18.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Commercial Vehicles Division Captain.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Commercial Vehicles Division (CVD)**

**Room Name:** Office  
**Space Number:** P18.2  
**Occupancy:** 1 FTE  
**Quantity:** 3  
**Assignable SF:** 120

<b>Description</b>	Office of CVD managerial staff.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Commercial Vehicles Division (CVD)**

**Room Name:** Office  
**Space Number:** P18.3  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 100

<b>Description</b>	Office for CVD staff requiring acoustic and visual confidentiality.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Commercial Vehicles Division (CVD)**

**Room Name:** Open Work Space  
**Space Number:** P18.4  
**Occupancy:** 12 FTE  
**Quantity:** 1  
**Assignable SF:** 768

<b>Description</b>	Open office area for 12 staff.
<b>Adjacency</b>	In secured workspace area with direct access to Combined Work Area (P18.5).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(12) 64sf DOC workstation desks
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Commercial Vehicles Division (CVD)**

**Room Name:** Combined Work Area  
**Space Number:** P18.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 224

<b>Description</b>	Area for centralized copy/print and production.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P12.3). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	220V outlets, electrical subpanel
<b>Telephone/Data</b>	Follow telecom narrative for outlet counts. Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Commercial Vehicles Division (CVD)**

**Room Name:** Equipment Room  
**Space Number:** P18.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 80

<b>Description</b>	Storage space for equipment.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space area (P12.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Motion sensor integrated light switch.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Commercial Vehicles Division (CVD)**

**Room Name:** CVE / MCSD Conference Room  
**Space Number:** P18.7  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Shared conference room between CVE and MCSD for 15 people.
<b>Adjacency</b>	Located within secured workspace area, directly adjacent to entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical tile
Other	Chair rail
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	--
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	-- Provide scene controller with dimming and occupancy sensor.
<b>Electrical Power</b>	Provide power to AV equipment, screens, and shades, in addition to floor and wall outlets.
<b>Telephone/Data</b>	4 voice/data outlets, 1 cable TV outlet.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	White board, multimedia equipment storage cabinet.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type A – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Motor Carrier Safety (MSCD)**

---

**Room Name:** Captain's Office  
**Space Number:** P19.1  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 168

<b>Description</b>	Office of the Motor Carrier Safety Captain.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk (with rounded end), 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	Acoustically isolate for privacy.

**P – WSP Motor Carrier Safety (MSCD)**

**Room Name:** Lieutenant's Office  
**Space Number:** P19.2  
**Occupancy:** 1 FTE  
**Quantity:** 1  
**Assignable SF:** 120

<b>Description</b>	Office of MSCD Lieutenant.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 2 file cabinets.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Motor Carrier Safety (MSCD)**

**Room Name:** Office  
**Space Number:** P19.3  
**Occupancy:** 1 FTE  
**Quantity:** 3  
**Assignable SF:** 100

<b>Description</b>	Office for MCSD staff requiring acoustic and visual confidentiality.
<b>Adjacency</b>	In secured workspace area with direct visual access to staff workstations.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable wall shelving.
<b>Furniture/Equip</b>	1 DOC desk, 1 posture chair, 2 side chairs, 1 lockable file cabinet.
<b>Tech Equip</b>	1 computer, 1 phone
<b>AV Equip</b>	--
<b>Security</b>	Door hardware: keyed lock. Prep door for card reader.
<b>Other Requirements</b>	--

**P – WSP Motor Carrier Safety (MSCD)**

**Room Name:** Open Work Space  
**Space Number:** P19.4  
**Occupancy:** 3 FTE  
**Quantity:** 1  
**Assignable SF:** 192

<b>Description</b>	Open office area for 3 staff.
<b>Adjacency</b>	In secured workspace area with direct access to Work Space (P19.5).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(3) 64sf DOC workstation desks.
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer at each workstation, 1 phone at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Motor Carrier Safety (MSCD)**

**Room Name:** Work Area  
**Space Number:** P19.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 160

<b>Description</b>	Area for centralized copy/print, production and supply storage.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P19.4). Remote from noise sensitive areas.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide dedicated circuit for photocopier
<b>Telephone/Data</b>	Provide data outlet for photocopier.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counters for collating, counter with storage below along one wall, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 large photocopier
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Latent Prints**

*Note: This unit processes evidence and should be conveniently located for easy pickup and delivery.*

**Room Name:** Open Work Space  
**Space Number:** P20.1  
**Occupancy:** 15 FTE  
**Quantity:** 1  
**Assignable SF:** 960

<b>Description</b>	Open office area for 15 staff, may be divisible: scientist areas, two P/EC workstations, and admin. area.
<b>Adjacency</b>	In secured workspace area with direct visual access to touchdown space. Scientist areas separate from the P/EC workstations and admin. Area. P/EC and admin stations to have direct access to public counter for evidence receiving.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	Provide one circuit per workstation.
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(15) 64sf DOC workstation desks; analytical bench at each station.
<b>Furniture/Equip</b>	1 posture chair and 1 lockable file cabinet for each workstation.
<b>Tech Equip</b>	Computer, 1 phone, 1 printer/scanner at each workstation.
<b>AV Equip</b>	--
<b>Security</b>	Secure area with card reader access.
<b>Other Requirements</b>	Exterior windows.

**P – WSP Latent Prints**

**Room Name:** Touchdown Space  
**Space Number:** P20.2  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 40

<b>Description</b>	Enclosed workspace for 1-2 staff to focus on work or meet privately.
<b>Adjacency</b>	In secured workspace area with direct access to Open Work Space area.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	2 voice/data outlet
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(1) 30" deep counter
<b>Furniture/Equip</b>	1-2 posture chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	--

**P – WSP Latent Prints**

**Room Name:** Wet Lab  
**Space Number:** P20.3  
**Occupancy:** --  
**Quantity:** 2  
**Assignable SF:** 750

<b>Description</b>	Latent Print Laboratory for analyzing evidence. Must comply with FBI laboratory requirements, including emergency shower.
<b>Adjacency</b>	Centrally located within secured workspace area with access to Open Work Space (P20.1). Convenient access to Photo Lab (P20.4), sharing central eye-wash station and Shower / Locker Room (P20.5).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Chemical Resistant Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	See federal requirements.
<b>HVAC</b>	See federal requirements.
<b>Lighting</b>	Wet location light fixtures. Motion sensor with manual override off. Full spectrum general lighting.
<b>Electrical Power</b>	See federal requirements. Provide power for lab equipment as required. Provide WP, GFCI receptacles.
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts.
<b>Fire Protection</b>	See federal requirements.
<b>FF&amp;E</b>	Counters with storage below, adjustable wall shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Two exits for lab safety.
<b>Other Requirements</b>	--meet federal requirements.....

**P – WSP Latent Prints**

**Room Name:** Photo Lab  
**Space Number:** P20.4  
**Occupancy:** --  
**Quantity:** 2  
**Assignable SF:** 120

<b>Description</b>	Latent Print Laboratory for analyzing photographic evidence. Must comply with FBI laboratory requirements.
<b>Adjacency</b>	In secured workspace area, adjacent to Wet Labs (P20.3) and Shower / Locker Room (P20.5).
<b>Structure</b>	No special requirements.
<b>Finishes</b>	
Floor	Chemical Resistant Resilient flooring
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide high CRI dimmable lighting suitable for photographic analysis. Comply with FBI standards. Provide with manual off capability.
<b>Electrical Power</b>	Provide power for lab equipment.
<b>Telephone/Data</b>	Follow telecom narrative for standard outlet counts.
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Counter for equipment, adjustable wall shelving.
<b>Furniture/Equip</b>	1 posture chair.
<b>Tech Equip</b>	Consult with lab consultant to fulfill federal requirements.
<b>AV Equip</b>	--
<b>Security</b>	24hr access.
<b>Other Requirements</b>	No exterior windows. Build to FBI Standards

**P – WSP Latent Prints**

**Room Name:** Shower / Locker Room  
**Space Number:** P20.5  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 300

<b>Description</b>	Dedicated shower and locker room.
<b>Adjacency</b>	Adjacent to Wet and Photo Labs.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Tile
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	Per code requirements.
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°.
<b>Lighting</b>	Motion sensors, in both shower spaces and locker spaces..
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	--
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	--
<b>Furniture/Equip</b>	Owner provided lockers
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	--
<b>Other Requirements</b>	No exterior windows. Shower room per federal requirements.

**P – WSP Latent Prints**

**Room Name:** Secured Evidence Storage  
**Space Number:** P20.6  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 1000

<b>Description</b>	Secured storage of crime scene evidence.
<b>Adjacency</b>	Adjacent to secured entry for drop off, public reception counter, and convenient access to P/EC workstations
<b>Structure</b>	Refer to ASCLAD requirements.
<b>Finishes</b>	
Floor	Resilient flooring.
Walls	Painted gypsum board, full height.
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°; separate exhaust.
<b>Lighting</b>	Motion sensor.
<b>Electrical Power</b>	--
<b>Telephone/Data</b>	1 telephone and data outlet at workstation
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable Shelving. Secured vault for gun and narcotic storage, per CALEA requirements.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	--
<b>AV Equip</b>	--
<b>Security</b>	Alarmed security.
<b>Other Requirements</b>	No exterior windows, see ASCLAD requirements.

**P – WSP Latent Prints**

**Room Name:** AFIS Workstation Area  
**Space Number:** P20.7  
**Occupancy:** 2 FTE  
**Quantity:** 1  
**Assignable SF:** 200

<b>Description</b>	24-hr operational AFIS (automated fingerprint ID system) open area and file storage.
<b>Adjacency</b>	Within secured area and adjacent to Open Work Space (P20.1).
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	--
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	None
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	--
<b>Electrical Power</b>	110V duplex wall outlets, generator power and UPS required to workstations
<b>Telephone/Data</b>	2 voice/data outlets,
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	(2) 64sf DOC workstation desk, adjustable shelving.
<b>Furniture/Equip</b>	--
<b>Tech Equip</b>	1 computer, 1 phone per workstation. Provide dedicated cables for AFIS system terminals.
<b>AV Equip</b>	--
<b>Security</b>	24 hr operations within secure area.
<b>Other Requirements</b>	Exterior windows (if possible).

**P – WSP Latent Prints**

**Room Name:** Conference Room  
**Space Number:** P20.8  
**Occupancy:** --  
**Quantity:** 1  
**Assignable SF:** 260

<b>Description</b>	Meeting room for 13 people used for training and holds MSDS library (small shelf / cabinet).
<b>Adjacency</b>	Adjacent to main work areas and convenient access to main entry.
<b>Structure</b>	--
<b>Finishes</b>	
Floor	Carpet
Walls	Painted gypsum board
Ceiling	Acoustical Tile
<b>Ceiling Height</b>	10'-0" minimum
<b>Plumbing</b>	Kitchenette sink
<b>HVAC</b>	Winter: 68° - 76°; Summer 70° - 76°
<b>Lighting</b>	Provide scene controller with occupancy sensor and dimming.
<b>Electrical Power</b>	Provide power to AV equipment in addition to wall and floor outlets. Provide power for screens and shades as required.
<b>Telephone/Data</b>	4 voice/data outlets
<b>Fire Protection</b>	Sprinklered
<b>FF&amp;E</b>	Adjustable shelving.
<b>Furniture/Equip</b>	Table to seat 13, 13 stackable chairs
<b>Tech Equip</b>	--
<b>AV Equip</b>	Type D – Refer to AV Matrix
<b>Security</b>	--
<b>Other Requirements</b>	Exterior windows.