CPARB Data Collection meeting

7/31/20

Attendees:

Aleanna KondelisCo-chairAndrew ThompsonCo-chairIrene ReyesNancy DeakinsBrian BarsonJanice ZahnHoward HillingerJolene Skinner

Minutes of prior meeting approved by voice vote

Agenda. Approved with modification to include discussion of JOC data collection

5/11/20 Draft memorandum to CPARB:

- discussion should there be any revision?
 - Howard: consider including more description of how committee selected agency recertification as means of responding through regular process
 - Aleanna: include comments that data collected demonstrates overall compliance and was accomplished through a normal process
 - Rebecca: info has already been provided to JLARC so no further info needed
 - Nancy: We have not provided a reporting format, is one needed for gathering data?
- JLARC Recommendation #3: Has the committee fully addressed with the Memorandum (May 11, 2020)
 - Discussion:
 - Andy: I believe that by adding question #6 to agency recertification we have answered the JLARC question of compliance. If JLARC has concerns such as individual project applications from repeat applicant will indicate so.
 - Janice: PRC makes updates to applications periodically for its purpose.
 - Motion (Andy Thompson, seconded Jolene):
 - Data Collection Committee has fulfilled purpose of October 11, 2018 motion and collected sufficient data to determine that the JLARC 2013 audit request has been met.
 Approved unanimously

- Should the memo include addendum discussing lessons learned and potential improvements in data collection on GC/CM self-performance following reauthorization?
 - Discussion: The memo has already been submitted to JLARC and included lessons learned and CPARB does not have sufficient resources to expand data collection, so this is not needed for the present reauthorization work – could be future work item would be valuable for future reference.
 - Aleanna: including this would close the conversation and provide context for the record.
 - Nancy: Not a priority to expand the memo
 - Janice: the memo as written answers the question sufficiently and additional info isn't needed.
 - Rebecca: JLARC has been asking questions and conducting their own research from agencies, and will provide draft report on 9/30 and we can respond if issues raised
 - Jolene: consider include lessons learned info
 - Discussion supportive of capturing this info.
 - GC/CM committee will work on Best Practices and could address data collection. They probably will want to address this.
- Other Data collection:
 - JOC: JOC committee is addressing data collection.
 - Discussion will address whether or not JOC data will be collected.
 - Aleanna: aligning data reporting with administrative and management needs is challenging and not necessarily providing value other than accountability.
 - General: that is outside of committee's mandate but useful to discuss value of questionnaires.
 - Focus data collection to existing agency resources DOL and OneWashington; public agencies already keep lots of data which is expensive and keeps lots of resources.
- Next meeting moved to 8/27 1:00