

JOC Evaluation Committee

Date | time 5/21/2020 2:00 PM | Call in number: 1-206-899-2838, Conf ID 421 544 356#

Location: Microsoft Teams

Meeting called by Linda Shilley
Type of meeting Monthly Committee
Facilitator Quinn Dolan
Note taker Samuel Strom

Voting Members:
 Quinn Dolan Randy Horn Gordian) Aleanna Kondelis Michael LaVielle Brent LeVander Eric Lindstrom Gina Owens Linda Shilley Brian Thomas
Invitees:
 Tollen Bramby Garrett Buckingham Debra Delzell Michel Ligtenberg Diana Peterson Jena Richmond Melissa Van Gorkom Amanda Witt Sam Strom Norman Glover

Agenda Items

| Topic | Presenter | Time allotted |
|--|---------------|---------------|
| <input type="checkbox"/> Welcome and Roll Call | Linda | 5 Minutes |
| <input type="checkbox"/> Approve Agenda | Linda | 5 Minutes |
| <input type="checkbox"/> Cloud based location of JOC documents demonstration | Linda | 10 Minutes |
| <input type="checkbox"/> Data Collection /Submittal Deadlines to Owners | Quinn & Brian | 10 Minutes |
| <input type="checkbox"/> Best Practices Manual – Update on high-level paragraph and next steps | Linda | 30 Minutes |
| <input type="checkbox"/> Update on proposed reauthorization language | Quinn & Linda | 15 Minutes |
| <input type="checkbox"/> General Items | All | 15 Minutes |

Notes

Welcome and Board Member Introduction

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Approve Agenda

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- Data Collection Efforts update

Best Practices Manual - Draft Outline Discussion

- April: Who would be best to lead on certain sections?

- Goal to have a draft by December.
- April: Discuss how detailed or simple the format should be based on target audience:
 1. Public agency that hasn't used JOC.
 2. Possible JOC Contractor – What to expect?

General Items – Members input

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Next Meeting

Thursday June 18 at 2 pm