



Office of Parking Services Olympia, WA 98504
PO Box 41025
Phone: (360) 725-0030

**Annual Director/Agency Permit
ORDER FORM**

Scan completed form and email to parking@des.wa.gov

Completed order form must be submitted before permits will be issued:

Please do not process payment to DES from this request form. Permit orders will be shipped in May/June and invoiced in July 2020.

Send **Invoice** to:

Name: _____ Agency: _____ Agency #: _____
Mailstop _____ Phone #: _____ Mailing Address _____
City: _____ State: _____ Zip Code: _____

E-Invoicing: No Yes If yes, E-Mail Address:

Send **Permits** to: Check here if same as above.

Name: _____ Agency: _____ Agency #: _____
Mailstop _____ Phone #: _____ Mailing Address _____
City: _____ State: _____ Zip Code: _____

Annual Director permits _____ x \$280.00 = \$ _____
Annual Agency permits _____ x \$280.00 = \$ _____
\$ _____

Authorized TOTAL Invoice

Signature of agency approving authority: _____ Date _____

Order filled _____ Invoice # _____