


# Department of Enterprise Services - Procurement Reform Project

	Sub-Projects Ready	Sub-Projects Doing	Sub-Projects Done
Extra Small / Small		<p><b>Sub-Project Size/Complexity Legend</b></p> 	<div style="background-color: #f08080; padding: 5px; margin-bottom: 5px;"> <p><b>2013 Technical Assistance to Small Business Report</b> Meet the RCW 43.19.727(1) bi-annual reporting mandate providing verifiable information regarding the effects of Technical Assistance is having on small business</p> </div> <div style="background-color: #ffcc99; padding: 5px; margin-bottom: 5px;"> <p><b>Agency Contract Reporting (Transparency)</b> Develop the technical tool and process to facilitate the collection and storage of specific contract and related procurement data as defined by RCW 39.26.210(1) and make the data publically available</p> </div> <div style="background-color: #ffcc99; padding: 5px; margin-bottom: 5px;"> <p><b>Agency Contract Reporting Pilot (Transparency)</b> Pilot the process and tool used to facilitate agencies providing data to meet the mandates of RCW 39.26.210(1)</p> </div> <div style="background-color: #ffcc99; padding: 5px; margin-bottom: 5px;"> <p><b>Procurement Training Project – Phase 1</b> Develop and deploy training for Sole Source contracting and Agency Contract Reporting to meet immediate training requirements.</p> </div> <div style="background-color: #ffcc99; padding: 5px;"> <p><b>Risk Assessment Implementation Plan</b> Establish a schedule and communication plan to deploy risk assessment tool to assess and validate an agencies risk for purposes of delegating the appropriate purchasing authority to remaining agencies</p> </div>
Small Medium / Medium Large	<div style="background-color: #ffff00; padding: 5px; margin-bottom: 5px;"> <p><b>eSignature</b> In concert with eBid or Separate Project Explore Alternatives Available to Use eSignatures during Procurement Processes 0%</p> </div> <div style="background-color: #ffff00; padding: 5px; margin-bottom: 5px;"> <p><b>Model Contracts / Samples / Templates</b> In concert with Training and Policies and Rules Projects, develop &amp; Publish Reference Library, in concert with the Procurement Manual, Standardized Model Contracts, Templates and Samples 10%</p> </div> <div style="background-color: #00cccc; padding: 5px;"> <p><b>Procurement Manual</b> In concert with Training and Policies and Rules Projects, develop &amp; publish a comprehensive manual which may include Best Practices and Guidelines for Contracting, Purchasing, Contract Management, Current Policies and Recommended Processes 0-5%</p> </div>	<div style="background-color: #00cccc; padding: 5px; margin-bottom: 5px;"> <p><b>2014 Model Plan</b> Develop a model plan for state agencies to increase the number of small businesses registered in WEBS, the number of those registered small businesses annually receiving state contracts, and the percentage of state dollars spent for goods and services from registered small businesses; to meet RCW 43.19.725 50%</p> </div> <div style="background-color: #0066b3; padding: 5px; margin-bottom: 5px;"> <p><b>Risk Assessment Pilot</b> With the assistance of representatives from a cross-section of small, medium and large agencies, develop and pilot a risk assessment tool to assess and validate an agencies risk for purposes of delegating the appropriate purchasing authority. 98%</p> </div> <div style="background-color: #0066b3; padding: 5px; margin-bottom: 5px;"> <p><b>Development &amp; Review of Procurement Reform Policies and Rules</b> Policies / Rules Not Already Addressed &amp; Model Process to Review Existing Policies: 10%</p> </div> <div style="background-color: #0066b3; padding: 5px;"> <p><b>WEBS – DVA Project</b> Minor changes to WEBS to assist DVA certification process and additional general data collection cleanup. 5%</p> </div>	<div style="background-color: #ffff00; padding: 5px; margin-bottom: 5px;"> <p><b>Sole Source Contract Database Project</b> Repurpose and develop a technical system, manual and training to meet the collection, storage and reporting needs per policy and RCWs 39.26.040</p> </div> <div style="background-color: #00cccc; padding: 5px; margin-bottom: 5px;"> <p><b>Develop, Review and Publish Policies</b> Delegation of Authority (DES-090-00), Sole Source Contracts (DES-140-00), Emergency Procurement/Purchases (DES-130-00), Direct Buy Procurements/Purchases (DES-125-03), Complaints and Protests (DES-170-00), Agency Contract Reporting (DES-210-01), Protest Bonds (IN DRAFT)</p> </div> <div style="background-color: #00cccc; padding: 5px; margin-bottom: 5px;"> <p><b>Debarment</b> Develop policy, rules and model processes to implement and affect the authority to debar contractors from doing business with the state per RCW 39.26.200</p> </div> <div style="background-color: #00cccc; padding: 5px; margin-bottom: 5px;"> <p><b>Initial Delegation of Authority</b> Through in-person engagement with each state agency, issue the appropriate delegation of authority for purchasing good and services. Develop and implement a process to review and issue additional delegated authority as requested; and a model on-going review and delegation process in concert with the Risk Assessment tool.</p> </div> <div style="background-color: #0066b3; padding: 5px;"> <p><b>Small, Mini, Micro Business Reporting</b> Develop or retool existing systems to allow for the collection and accurate reporting of data regarding the number of small businesses registered in WEBS, the number of those registered small businesses annually receiving state contracts, and the percentage of state dollars spent for goods and services from registered small businesses; to meet RCW 43.19.725</p> </div>
Large	<div style="background-color: #660099; padding: 5px;"> <p><b>eBid</b> Explore SAAS Bidding Solutions 1%</p> </div>	<div style="background-color: #660099; padding: 5px;"> <p><b>Procurement Training Project – Phase 2</b> Develop a comprehensive Procurement Training and Certification Program for procurement of goods and services. 20%</p> </div>	<div style="background-color: #660099; padding: 5px;"> <p><b>Develop and Facilitate 18 Work Groups Comprised of Agency, Vendor and Business Communities</b> Provide Input and Proposals Regarding Procurement Reform Policies and Process</p> </div>