

## Procurement Reform Update

The 2012 Legislature passed [2SHB 2452](#) to consolidate procurement laws under Enterprise Services. The legislation was designed to make the procurement process more transparent, promote open completion, centralize oversight, encourage/facilitate participation by small business and increase accountability. The changes were codified in chapter 39.26 RCW and took effect January 1, 2013.

### I. General Overview

- Prior to Procurement Reform, authority for purchasing goods, services and IT was in three statutes with different requirements. Under Procurement Reform, the purchase of good, services and IT is within one statute with similar requirements.
- The Procurement Reform statute sets the “framework” for procurement and contracting. Details will be defined in policy; allowing the state to be nimble and adjust processes as the market changes. The only WAC needed was for the debarment process.
- Focus has shifted from personal service and consulting contracts to Sole Source contracts.
- There is a focus on transparency. All state contract records will be published in a single, searchable public website.
- Authority was granted to the DES Director to debar vendors/contractors from entering into contracts with state agencies for cause.

### II. General Overview – Procurement Reform Project Chart/Tool

- The chart is set up as a Lean kanban with 3 columns – Ready, Doing, Done
  - Far right – Efforts that are complete
  - Middle – Efforts we are working on
  - Left – Efforts that have been identified as a need and are ready to start work on
- Efforts are color coded based on a combination of time/complexity. An example of a medium project is about 12 months duration, involves policy development, involves collaboration with 12 or more outside stakeholders, and consumes about 2,000 internal resource hours.
- Each box has a short description of the effort and an estimate of percent completed.

### III. Risk Assessment Status Update –

- Risk Assessment Pilot effort is 95% complete - 13 agencies participated
  - Finishing up re-assessment of pilot agencies
- Risk Assessment Implementation effort in process
  - Initial tool began with 41 questions
  - During process it was narrowed down to 18 questions
  - Initial three questions provide the assessment framework
    - Overview of the agency
    - Self-identified top procurement risks
    - Requested delegation amount
  - This will be a collaborative process

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- Agencies will complete the tool
  - DES will review and assess risks
  - DES will meet with the agency to begin discussions on review
  - DES and agency will collaborate on mitigation strategies for items identified as high risk.
  - Delegation will be granted.
  - The goal is to grant each agency the authority needed to conduct business. DES will focus attention on providing value-added assistance where needed.
  - Implementation of Tool
    - The roll-out begins in February
    - DES will be approaching pilot agencies to garner their assistance to help other agencies through the process
    - We are developing help aids and packets
    - DES is looking at the communication strategy

#### **Training Status Update –**

- Training for Sole Source Deployed – on-line WebEx trainings will continue
- Training to assist agencies with reporting Contract Data (Transparency) Deployed
  - Both on-line WebEx and classroom training provided
  - February training will be scheduled prior to March Opt-In Reporting Period
  - May training will be scheduled prior to June Opt-In Reporting Period
  - June/July trainings will be scheduled prior to Sept. 1, 2014 Statewide Reporting
- Procurement 101 training available by April 2014
- On 11/18/13, contracted with training firm, Public Knowledge. The key deliverables are:
  - Conducting a gap analyses and assessment of available offerings
  - Develop overall training requirement and training plan
  - Develop curriculum and certification
  - Develop an Implementation Plan
  - Develop a Logistics Plan
- The intention is to offer diverse methods of training with as much on-line as possible
- The project advised/supported by 20 member Training Advisory Committee
- The GOAL is to provide training at no additional cost to agencies

Procurement Reform Questions:  
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Procurement Reform Website:  
<http://des.wa.gov/about/pi/ProcurementReform/Pages/default.aspx>

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