



January 24, 2014

Training for Sole Source, Emergency & Direct-Buy Contracts via WebEx

Designed for agency and higher education personnel who develop, manage or execute sole source contracts for goods and/or services, the two and a half hour Enterprise Services **Sole Source, Emergency & Direct-Buy Contracts: New Policy and Filing Process** class will be held via the online WebEx Training Center.

The class will provide an introduction to statutory and regulatory requirements under [RCW 39.26](#) for direct-buy, sole source and emergency contracts.

Additionally, the training will provide a review of the contract filing process from the initial writing stages to the sign-off process at Enterprise Services, including a demonstration of the new Sole Source Contracts Database (SSCD).

Please note

This class will be instructor-led, via a real-time online environment through the WebEx Training Center. Each session is limited to 200 connections/participants. If possible, please arrange for group viewing in your agency conference rooms.

Training dates

- [January 28, 2014](#), 1:30 p.m. – 4:00 p.m.
- [February 25, 2014](#), 1:30 pm – 4:00 p.m.

To register

Visit the [Learning Management Center website](#) and register for the Enterprise Services **Sole Source, Emergency & Direct-Buy Contracts: New Policy and Filing Process** training class.

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