

# Nonmercury-Added Products Purchasing Preference

**Applies to:** Any state office or activity of the executive branch of state government, including state agencies, departments, offices, divisions, boards, commissions, institutions of higher education as defined in [RCW 28B.10.016](#), correctional and other types of institutions ([RCW 39.26.010\(1\)](#)) ([RCW 39.26.100](#)) ([RCW 39.26.102](#)).

**Authorizing sources:**


- State Law [RCW 70.95M.060](#)
- Executive Order [Executive Order 04-01](#)
- Executive Order [Executive Order 20-01](#)

**Release date:** August 1, 2020

**Effective date:** February 1, 2021

**Last update:** N/A

**Sunset review date:** 5 years from effective date

**Approved by:**  Chris Liu, Director

## Reason for Policy

This policy establishes the purchasing priority and preference required in RCW 70.95M.060 for competitive purchases of products that may contain mercury. This statutory requirement was adopted to eliminate or reduce threats to human health and the environment from release of mercury. Refer to [Department of Health's Mercury webpage](#).

## Policy

1. Priority and preference must be given to the purchase of products that contain no mercury.
  - a. This Policy applies to the procurement of all "mercury-added products" as defined in RCW 70.95M.010(8).
  - b. The following product categories are subject to this policy:

Appliances	Measuring Devices
Batteries	Medical Instruments, unless used in medical or research tests regulated by the FDA under the FDA and Cosmetic Act (21 U.S.C. Sec. 301)
Computers	Office Equipment
Dental Amalgam	Pumps
Displays/Screens	Relays

Electronics	Sensors
Formulated Products	Switches
Heating/Cooling Equipment	Thermometers
Industrial Machinery	Thermostats
Lamp Fixtures	Toys
Lamps	Valves

- c. When purchasing products subject to this policy:
- i. In establishing nonmercury-added requirements and preferences, agencies shall reference [Interstate Mercury Education and Reduction Clearinghouse Mercury-Added Products Database](#).
  - ii. Where there are nonmercury-added products commercially available, they must be purchased to the exclusion of products that contain mercury-added compounds or components; unless there is no economically feasible nonmercury-added alternative that performs a similar function.
  - iii. In circumstances where a nonmercury-added product is not available, preference must be given to the purchase of products that contain the least amount of mercury added to the product necessary for the required performance. Agencies shall apply a minimum of 5% preference to each product bid that contains the least amount of mercury-added compounds or components as compared to other bidders.
  - iv. In the special circumstance where the product containing mercury is designed to reduce electricity consumption by at least 40%, the preference is given to the qualifying mercury alternative available that saves the same or a greater amount of electricity.

## 2. [Direct Buy Purchases](#)

Prior to purchasing products under the direct buy policy, agencies shall give consideration to products, subject to this policy, that contain no mercury or the least amount of mercury-added compounds or components (where there is no mercury free product).

## 3. [Agencies are not required to apply a priority or preference when:](#)

- a. Using a master contract or DES approved cooperative contract, as DES is responsible for applying the preference.
- b. Mercury-added products are required by federal law.
- c. A non-competitive procurement process is used.

## 4. [Agencies will be required to complete environmental purchasing training.](#)

- a. Within 6 months of the effective date of this policy, personnel who are responsible for small purchases, competitive procurements, and contract management activities shall complete the mandatory training available in the Learning Management System (LMS) and titled WA-State Environmental Procurement Preference.

- b. Employees assigned these responsibilities after the initial 6-month implementation period of this policy shall complete the required training within 90 days of assignment. Specifically, this applies to all new employees, employee's assigned new responsibilities/duties, and employees in new positions, who are responsible for competitive procurements.

5. [Agencies will document and report compliance with this Policy.](#)

- a. Agencies shall use Washington's Electronic Business Solution (WEBS) to report nonmercury-added preferences that were included in solicitations posted on WEBS; and which of those attributes were included in the resulting awards.
- b. Where an agency determines that it will not apply a nonmercury-added product preference, the reasons for this determination will be documented in the procurement file and in WEBS.
- c. Agencies will document and retain purchasing decisions that reflect compliance with RCW 70.95M and this Policy with the procurement file.
- d. Agencies are expected to exercise sound professional judgment in implementing no mercury products preference.
- e. The agency's record of compliance with this policy may be factored into an agency's procurement risk assessment.

---

## Procedures

**Procedure:** [Environmental Procurement Preference Calculator](#) - provides guidance on which environmental requirements you need to apply to your specific procurement.

**Procedure:** [Environmental Preferable Purchasing Desk Aid](#)

---

## Appendices

[Sample Contract Language](#)

---

## Forms/Instructions

[Bidder Certification Environmental Preference Form](#)

---

## Frequently Asked Questions

**FAQ:** [Nonmercury-Added Products Preference FAQ](#)

---

## History

### Adopted

August 1, 2020

### Amended

There are no amendments to this policy.