

# FY 2020 Procurement Risk Assessment Calendar

## PROCUREMENT RISK ASSESSMENT TIMING

The schedule for when agencies will receive their PRA Tools and Checklists is provided alphabetically below. Because Tools are provided to agencies in higher risk categories, they are disseminated first. The schedule provides each agency with six weeks to respond to the Tool; Checklists are to be completed within five weeks. The intent is to have each agency's updated delegation of authority letter completed within eleven weeks after receiving the Tool, and four weeks after receiving the Checklist.

<b>Agency</b>	<b>Tool Sent to Agency</b>	<b>Tool Due from Agency</b>
Alfalfa Commission	1/29/20	3/4/20
Arts Commission	4/15/20	5/20/20
Asparagus Commission	11/27/19	1/2/20
Attorney General's Office	4/1/20	5/6/20
Blueberry Commission	12/4/19	1/8/20
Board of Pilotage Commissioners	2/5/20	3/11/20
Board of Tax Appeals	5/27/20	7/1/20
Caseload Forecast Council	2/19/20	3/25/20
Center for Deaf & Hard of Hearing Youth	11/4/19	12/11/19
Commission on Pesticide Registration	11/27/19	1/2/20
Department of Agriculture	3/18/20	4/22/20
Department of Archaeology and Historic Preservation	4/22/20	5/27/20
Department of Children, Family and Youth	1/29/20	3/4/20
Department of Ecology	4/29/20	6/3/20
Department of Enterprise Services	11/13/19	12/18/19
Department of Fish & Wildlife	11/4/19	12/11/19
Department of Health	3/2/20	4/13/20
Department of Natural Resources	6/10/20	7/15/20
Department of Services for the Blind	3/4/20	4/8/20
Department of Social and Health Services	6/10/20	7/15/20
Department of Transportation	6/17/20	7/22/20
Eastern Washington State Historical Society	12/11/19	1/16/20
Fruit Commission	2/26/20	4/1/20

<b>Agency</b>	<b>Tool Sent to Agency</b>	<b>Tool Due from Agency</b>
Governor's Office of Indian Affairs	1/22/20	2/26/20
Hardwood Commission	11/13/19	12/18/19
Health Care Authority	5/13/20	6/17/20
Horse Racing Commission	12/11/19	1/16/20
Human Rights Commission	10/28/19	12/4/19
Lottery Commission	12/24/19	1/29/20
Materials Management & Financing Authority	6/10/20	7/15/20
Mint Commission	1/22/20	2/26/20
Office of Administrative Hearings	3/25/20	4/29/20
Office of the Insurance Commissioner	5/20/20	6/24/20
Oilseeds Commission	1/2/20	2/5/20
Parks Department	5/13/20	6/17/20
Pollution Liability Insurance Agency	3/18/20	4/22/20
Potato Commission	3/25/20	4/29/20
Pulse Crops Commission	1/2/20	2/5/20
Red Raspberry Commission	4/15/20	5/20/20
School for the Blind	4/22/20	5/27/20
State Auditor's Office	3/4/20	4/8/20
State Board of Community and Technical Colleges	5/20/20	6/24/20
Turf Seed Commission	2/5/20	3/11/20
Washington State Historical Society	12/24/19	1/29/20
Washington State Patrol	4/29/20	6/4/20
Wine Commission	2/19/20	3/25/20
Workforce Training & Education Coordinating Board	4/1/20	5/6/20

<b>Agency</b>	<b>Checklist Sent to Agency</b>	<b>Checklist Due from Agency</b>
Apple Commission	7/15/20	8/12/20
Beef Commission	7/29/20	8/26/20
Beer Commission	8/26/20	9/23/20
Board for Volunteer Firefighters & Reserve Officers	9/23/20	10/21/20
Board of Industrial Insurance Appeals	10/7/20	11/4/20
Charter School Commission	8/12/20	9/9/20
Commission on African American Affairs	11/4/20	12/2/20
Commission on Asian Pacific American Affairs	8/12/20	9/9/20

<b>Agency</b>	<b>Checklist Sent to Agency</b>	<b>Checklist Due from Agency</b>
Commission on Hispanic Affairs	10/21/20	11/21/20
Commission on Salaries for Elected Officials	12/16/20	1/13/20
County Road Administration Board	7/1/20	7/29/20
Cranberry Commission	1/13/21	2/10/21
Criminal Justice Training Commission	9/9/20	10/7/20
Dairy Commission	1/13/21	2/10/21
Department of Commerce	10/7/20	11/4/20
Department of Corrections	7/29/20	8/26/20
Department of Financial Institutions	8/12/20	9/9/20
Department of Labor & Industries	12/30/20	1/27/21
Department of Licensing	10/21/20	11/18/20
Department of Retirement Services	9/23/20	10/21/20
Department of Revenue	9/9/20	10/7/20
Department of Veterans Affairs	11/4/20	12/2/20
Economic & Revenue Forecast Council	7/15/20	8/12/20
Employment Security Department	12/2/20	12/30/20
Environmental & Land Use Hearings Office	7/15/20	8/12/20
Freight Mobility Strategic Investment Board	12/16/20	1/13/21
Gambling Commission	8/26/20	9/23/20
Grain Commission	7/29/20	8/26/20
Hanford Area Economic Investment Fund	12/16/20	1/13/21
Health Care Facilities Authority	12/2/20	12/30/20
Hop Commission	7/1/20	7/29/20
Housing Finance Commission	12/30/20	1/27/21

<b>Agency</b>	<b>Checklist Sent to Agency</b>	<b>Checklist Due from Agency</b>
Law Enforcement Officers and Firefighters Plan 2 Retirement Board	10/21/20	11/18/20
Life Sciences Discovery Fund Authority	12/16/20	1/13/21
Liquor & Cannabis Board	11/18/20	12/16/20
Military Department	9/23/20	10/21/20
Office of Financial Management	11/4/20	12/1/20