

DES IMPLEMENTATION OF DISPARITY STUDY RECOMMENDATIONS

 Implemented
  In progress
  Upcoming

<i>Recommendation</i>	PUBLIC WORKS See full Public Works Roadmap	GOODS & SERVICES See full Goods & Services Roadmap
A. Implement an electronic data collection and monitoring system	<ul style="list-style-type: none">  B2GNow data collection system implemented in July 2016  Explore expansion of the system to other agencies with OMWBE 	<ul style="list-style-type: none">  Tracking for purchasing card spending  Tracking for Amazon spending  Tracking master contract spending with small and diverse businesses and reporting quarterly  Create a system to track Direct Buy spending
B. Increase access to state contracting information	<ul style="list-style-type: none">  Registered businesses receive contracting information from the state vendor registration system (WEBS). Information is also available on internal sites.  Conduct "pre-bid conferences" on most of our larger projects 	<ul style="list-style-type: none">  Conduct pre-bid conferences  Publicly post winning bids  Post forecast data on DES website for master contracts and solicitation development schedules  Develop forecast data for internal DES contracts that can be shared
C. Increase outreach to M/WBEs	<ul style="list-style-type: none">  Targeted outreach efforts to diverse firms (on hold during the coronavirus response)  Planning additional outreach events based on firms in NAICS codes that show less participation 	<ul style="list-style-type: none">  Establish 2-year outreach calendar, with budget  DES Contracts staff consult with Procurement Inclusion and Equity (PIE) staff at the outset of the solicitation process  Outreach to small/diverse businesses in areas not fully represented on state contracts  Provide information and resources on how to work with the state to small and diverse businesses  Ensure certified OMWBE businesses are registered in the state's online vendor registration system (WEBS) so they can receive notices about opportunities  At least 2 DES-hosted networking events/year (on hold due to coronavirus concerns)
D. Increase technical assistance to M/WBEs and small firms	<ul style="list-style-type: none">  Training for client agencies  LMS training program (B2G Now, Inclusion plan review, contract compliance, OMWBE/WEBS certification and registration) 	<ul style="list-style-type: none">  Provide technical assistance to all small and diverse businesses and procurement professionals who request it  Expand and formalize group trainings with other state agencies and higher education
E. Lengthen solicitation times	May not be applicable to Public Works	<ul style="list-style-type: none">  Master Contracts solicitation period lengthened (on average to 45 days from 30)  DES contracts lengthened (on average to 30 days from 14 days)
F. Review contract sizes and scopes	<ul style="list-style-type: none">  Conduct research, including identifying scopes of work that can become independent design-bid-build contracts 	<ul style="list-style-type: none">  Unbundling, multi-award guidance in place  Policy requiring all internal DES contracts to undergo an unbundling analysis

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G. Raise the direct buy limits	Not applicable to Public Works	<ul style="list-style-type: none">  Updated direct buy limits to: \$30,000 for all businesses, up from \$10,000. \$40,000 for purchases from Washington small businesses or Department of Veterans Affairs (DVA) certified veteran-owned businesses, up from \$13,000  Improvements to ensure better data tracking and transparency and to support agency forecasting
H. Adopt “quick pay” policies	<ul style="list-style-type: none">  “Prompt payment” clause included in contracts. The prime has the ability to negotiate a more frequent pay schedule with subs. 	<ul style="list-style-type: none">  Conduct stakeholder work on quick pay policies that would encourage the best practice of paying sooner than 30 days
I. Review insurance, surety bonding and experience requirements	<ul style="list-style-type: none">  Review impacts of these items on the diverse business community, including relevant RCWs. Review effectiveness of RCWs that grant the ability to waive bond requirements. 	<ul style="list-style-type: none">  New insurance guidance. Training is being developed and will be provided in September.
J. Provide training to state staff for Public Works contracts	<ul style="list-style-type: none">  • Develop trainings for DES Public Works staff  • In addition to an annual training on B2Now usage, this training may be offered to program staff and clients 	Not applicable to goods and services
K. Develop a pilot small business enterprise bonding and financing program	<ul style="list-style-type: none">  Conduct analysis and review of information 	Not applicable to goods and services
L. Develop a pilot small business enterprise target market	<ul style="list-style-type: none">  Pilot micro- mini-business assistance program titled Washington-EDGE (Encouraging Diversity, Growth and Equity). This program is designed to assist small businesses in becoming prime contractors on a number of pre-selected contracts.  Launch WA-EDGE program 	<ul style="list-style-type: none">  • Outreach  • Include updated state DEI requirements for all professional service contracts  • Target market projects for computer hardware and business professional services
M. Adopt a pilot small business enterprise mentor-protégé program	<ul style="list-style-type: none">  Conduct analysis and review of information, including Evergreen College analysis and results of the WSDOT, Sound Transit, and Port of Seattle programs 	Currently not enough resources to develop and staff such a voluntary program, but will consider developing in the future
N. Develop performance measures for success	<ul style="list-style-type: none">  • Inclusion plans required for construction projects over \$1 million and A&E agreements over \$350,000. Contractors set their own goals. DES continues to support contractors and monitor success in reaching the goals.  • Public Works tracks its diverse program performance based on the Governor’s aspirational goals. These numbers are shown monthly on the public works roadmap.  • Conduct analysis and review of information regarding increased bidding, increased prime contract award, increased capacity of firms, and utilization of M/WBE firms 	<ul style="list-style-type: none">  Monitor progress on key performance indicators in the strategic plan and corresponding roadmap that DES developed on a quarterly basis