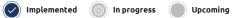
DES IMPLEMENTATION OF DISPARITY STUDY RECOMMENDATIONS Implemented In progress







GOODS & SERVICES PUBLIC WORKS Recommendation See full Public Works Roadmap See full Goods & Services Roadmap A. Implement an electronic data B2GNow data collection system • Tracking for purchasing card spending collection and monitoring system implemented in July 2016 • Tracking for Amazon spending • Tracking master contract spending with small Explore expansion of the system to other agencies with OMWBE and diverse businesses and reporting quarterly • Tracking Direct Buy spending Registered businesses receive contracting B. Increase access to state · Conducting pre bid conferences contracting information information from the state vendor registration • Publicly posting winning bids system (WEBS). Information is also available on · Posting master contract forecasts internal sites. · Conduct "pre-bid conferences" on most of our • Posting forecasts for DES internal larger projects purchase C. Increase outreach to M/WBEs Targeted outreach efforts to diverse firms • Establish and conduct outreach based on (on hold during the coronavirus response) established 2 year outreach calendar, with • DES Contracts staff consult with Procurement Inclusion and Equity (PIE) staff at the outset of · Planning additional outreach events based on firms in NAICS codes that show less the solicitation process to ensure equity • Outreach to small/diverse businesses in areas • Planning JOC-specific outreach events in each not fully represented on state contracts • Provide information and resources on how to work with the state to small and diverse businesses • Reaching out to relevant OMWBE certified businesses to ensure they are registered in At least 2 DES hosted networking events/year (on hold due to coronavirus concerns) D. Increase technical assistance to LMS training program (B2G Now, Inclusion • Provide technical assistance to all small and M/WBEs and small firms plan review, contract compliance, OMWBE/ diverse businesses and procurement WEBS certification and registration) professionals who request it • Expand and formalize group trainings with other state agencies and higher education for diverse businesses and agencies. • Master Contracts solicitation period E. Lengthen solicitation times May not be applicable to Public Works lengthened (on average to 45 days from 30) • DES contracts lengthened (on average to 30 days from 14 days) F. Review contract sizes and scopes Conduct research, including identifying • Unbundling, multi award guidance in place scopes of work that can become • Implementing policy requiring all internal independent design-bid-build contracts DES contracts toundergo an unbundling







Recommendation	PUBLIC WORKS See full Public Works Roadmap	GOODS & SERVICES See full Goods & Services Roadmap
G. Raise the direct buy limits	Not applicable to Public Works	Updated direct buy limits to: • \$30,000 for all businesses, up from \$10,000 • \$40,000 for purchases from Washington small businesses or Department of Veterans Affairs (DVA) certified veteran owned businesses, up from \$13,000
H. Adopt "quick pay" policies	"Prompt payment" clause included in contracts. The prime has the ability to negotiate a more frequent pay schedule with subs.	Conduct stakeholder work on quick pay policies that would encourage the best practice of paying sooner than 30 days
I. Review insurance, surety bonding and experience requirements	Review impacts of these items on the diverse business community, including relevant RCWs. Review effectiveness of RCWs that grant the ability to waive bond requirements.	New insurance guidance. Training is being developed and conducted monthly and made publicly available for all agencies to view.
J. Provide training to state staff for Public Works contracts	Develop trainings for DES Public Works staff Completed annual staff training on B2Now usage	Not applicable to goods and services
	Conduct analysis and review of information	Not applicable to goods and services
L. Develop a pilot small businessenterprise target market	Pilot micro- mini-business assistance program titled Washington-EDGE (Encouraging Diversity, Growth and Equity). This program is designed to assist small businesses in becoming prime contractors on a number of pre-selected contracts. Launch WA-EDGE program	Outreach to small and diverse businesses for all solicitations Require all professional service contractors to meet state DEI requirements Target market projects for computer hardware, automotive/transportation, and business professional services
	Conduct analysis and review of information, including Evergreen College analysis and results of the WSDOT, Sound Transit, and Port of Seattle programs	Currently not enough resources to develop and
N. Develop performance measures for success	Inclusion plans required for construction projects over \$1 million and A&E agreements over \$350,000. Contractors set their own goals. DES continues to support contractors and monitor success in reaching the goals. Public Works tracks its diverse program performance based on the Governor's aspirational goals. These numbers are shown monthly on the public works roadmap. Conduct analysis and review of information regarding increased bidding, increased prime contract award, increased capacity of firms, and utilization of M/WBE firms	Monitor progress on key performance indicators in the strategic plan and corresponding roadmap that DES developed on a quarterly basis