PCAG Meeting Minutes

4/15/20

- Welcome and Virtual Process
  - Everyone on mute, make sure to unmute when speaking.
  - Raise your hand with questions or comments
    - Remember to lower hand when answered
  - Everyone open the chat box and have open through the meeting.
    - Also use chat for questions
- COVID-19 discussion- Jaime Rossman
  - DES has been asked to be central purchasing entity for PPE & supplies through the emergency operations center.
  - DES is willing to talk you through special market condition process.
  - Temporary changes to the reporting process. Keep emergency processes in place.
  - Still seeing emergency purchases and are in response to COVID.
    - Machinery related to testing, tech items, etc.
  - Overall procurement:
    - Corinna Cooper and other team members have been purchasing items for the EOC. Requests are made from all sorts of different entities.
    - EOC is prioritizing items to go out.
    - $300 million worth of PPE, ventilators, test kits and other supplies.
    - Process to purchase supplies is to go through your own emergency management team.
    - Upfront payment has only been done once, there is worry around the state about fraud and failure to deliver.
    - DES divisions are stepping up to help shipments reach vendors.
    - Vendors should be reporting items and services purchased due to COVID within 2 weeks
- Direct Buy- Zoe Mroz
  - Overview of policy that went into effect on 3/16/20.
  - Thank you to everyone who provided feedback to the DES policy team.
  - All documents are available through the DES website.
  - New Direct Buy levels
    - 1- $30,000
    - 2- $40,000
  - Transparency and Data Improvements

- DES will be monitoring and analyzing data sources. See chart within the Direct Buy Policy.
- Will PCAG have the opportunity to review what the Direct Buy reporting requirement will be in the future?
    - Jaime advised yes, there will be opportunities for the group to provide feedback.
- One WA Presentation- Lizzy Drown
    - See website for presentation:
- Agenda items for next meeting:
    - Prep work for budgeting for fiscal year