

# MEETING AGENDA

## WASHINGTON ASSOCIATION OF CONTRACTS SPECIALISTS

**Thursday, September 5, 2019 • 10:00 AM – 12:00 PM**

**Facilitator:** Shannon Oien, WSP Contracts Specialist II  
Washington State Patrol, 360-596-4070, [shannon.oien@wsp.wa.gov](mailto:shannon.oien@wsp.wa.gov)

**Location:** Labor & Industries Building, South Wing Conference Center  
Room S118

**Parking:** There is a visitor parking lot. Enter through the main entrance and make a left turn just before the roundabout. If you miss it, go through the roundabout and make the first right. Bus 12 and 13 stop in front of the building.

**Call-In Info:**

**Conference Dial In Number:** +669 900 6833

**Access Code:** 495 040 693

**Join Zoom Meeting:** <https://zoom.us/j/495040693>

**Guest Speakers:** Please bring your presentations on a flash drive.

TIME	TOPIC	SPEAKER
10:00 am	Welcome and Introductions	Shannon Oien, WSP
10:05 am	Refresh: • All future meetings 9am-Noon quarterly on the first Thursday of the 3 <sup>rd</sup> month	Shannon Oien, WSP
10:10 am	DES – WACS Page Update – Obtain suggestions for page configuration	Jamie Rossman, DES
10:40 am	Disparity Study Update	Rex Brown, AD Governor’s Subcabinet on Business Diversity
11:00 am	DES Contracts & Procurement Policies Update	Christine Warnock, DES
11:20 am	Association Leadership Discussion	Shannon Oien, WSP
11:50 am	Facilitation of future meetings	Shannon Oien, WSP

### Meeting Schedule

1 <sup>st</sup> Thursday	Facilitator(s)	Location
December 5, 2019	Kirsten Taylor, LNI	L&I (7273 Linderson Way SW, Tumwater), Room S119
March 5, 2020	TBD	TBD
June 4, 2020	TBD	TBD
September 3, 2020	TBD	TBD

**Possible Future Agenda Topics:**

- WACS Leadership, revisions to bylaws

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- One Washington update
- DES Policy Team – Policy development updates and get us involved
- ECMS Workgroup updates
- Training Advisory Group updates
- SaaS Roundtable (suggestion in follow up from last meeting)
- Legislative Updates (seasonal)

### **These were on an old list – included here to seed conversation**

- Contracts Resource Group
- Maintenance Contracts
- Contract warranties and licenses
- Small Works – PENDING
- Construction Contracts
- Service Level Agreements
- Interagency Agreements
- Correctional Industries