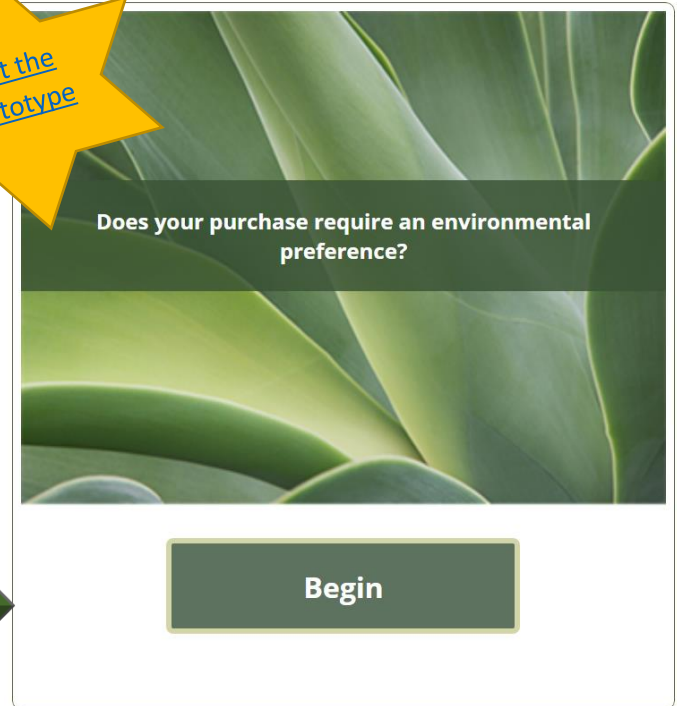


TWO UPDATES:

1 DURING THE FIRST QUARTER OF 2020, ONE ENVIRONMENTAL TRAINING WILL BE RELEASED AT THE SAME TIME AS THE FOUR NEW ENVIRONMENTAL POLICIES.

This one training will incorporate all four new policies as well as the PCBs policy. The new training will be expandable as more environmental laws, policies, and executive orders roll out to us procurement folks. C&P Training Team will work with SEEP and One WA to create training that is streamlined. This training will mainly be pointing to one tool that will assist procurement professionals in determining which environmental preference may apply to their specific purchase.

The tool will take less than a minute to complete and will respond with sample language and calculation examples for the applicable environmental preference.



2 WHY BOOSTERS?

We don't want to commit **Training Malpractice!**

Notes:

- Recalling information for five seconds, thirty seconds, and five minutes all result in nearly the same amount of benefit in terms of longer term retention of material.
- Boosting just three major subtopics from a one hour lecture increases retention of all the material from the lecture, not just those topics that were "boosted."
- The type of boost (multiple choice question, fill-in-the-blank question, application question) makes no difference, provided the boost inspires effortful information processing in order to respond.

