

## **ADDENDUM 1**

October 7, 2016

The Washington State Department of Enterprise Services  
**Spokane Community College**  
**Main Building South Wing Renovation**  
**Project No. 2016-136 G (2-1)**  
**Community Colleges of Spokane**

This addendum consists of three (3) items:

1. Updates to the published RFQ.
2. Comments and responses to questions from potential submitters; questions from the Pre-Submittal Meeting & Site Walk; and questions submitted via email are combined.
3. Meeting Sign-In sheet from Pre-Submittal Meeting & Site Walk.

Below is the link to the RFQ that was posted to the DES website on October 6, 2016:  
[http://www.des.wa.gov/SiteCollectionDocuments/Facilities/EAS/2016-AE\\_Selections/16-136\\_DB\\_Docs/16-136\\_DB\\_RFQ%20Addendum%201.pdf](http://www.des.wa.gov/SiteCollectionDocuments/Facilities/EAS/2016-AE_Selections/16-136_DB_Docs/16-136_DB_RFQ%20Addendum%201.pdf)

**This addendum does not amend the due date or time for submission of the Statements of Qualifications (SOQ's). SOQ's continue to be due prior to 2:00 pm on Wednesday, October 12, 2016.**

### **1. RFQ Updates**

- a. Section 2.3, Description of the Procurement Process: In the third paragraph, change the phrase "the submission of a conceptual design solution" to read "the submission of conceptual ideas which develop selected parts of a design solution."
- b. Section 2.4, Project Milestone Schedule: Under "Contracting" change "Negotiation of Final Lump Sum Price" to read "Negotiation of Final Guaranteed Maximum Price."
- c. Section 2.6, Evaluation Committee: Change the first sentence to read, "The Statements of Qualification will be evaluated by a committee ("Evaluation Committee") comprised of two DES Project Managers, Gloria Miller and Debra Delzell, two CCS representatives, Dr. Ryan Carstens and Clint Brown, and an ALSC Architects representative."
- d. Section 3.0, Minimum Proposer Qualifications: In Item "b" delete the first sentence, "The designer-of-record will be required to have an active office located within the State of Washington during the duration of the Project."
- e. Section 4.3, Relevant Experience: At Item "m" change "Enery" to read "Energy."
- f. Section 6.0, Statement of Qualifications Submittal Requirements: Under "Format" in the second paragraph change "forty (40) single sided pages" to read "sixty (60) single sided pages."

## Addendum #1 Continued

### 2. Comments and responses to questions from potential submitters

- a. Is there a campus master plan?

*The master plan update is currently being developed. It will not be completed before the RFP selection process begins. The latest available master plan information will be provided to the Finalists in the RFP documents.*

*Access to the current master plan (Mahlum, 2013) is available at the link listed below:*

<http://www.ccs.spokane.edu/Business---Industry/FacNotices.aspx>

- b. Are there as-built drawings that indicate existing conditions?

*As-built drawings are available and will be provided to the Finalists .*

- c. Gorman Preservation Associates are on the team preparing the Basis of Design documents. Is the building on a historic register, or is there preservation work associated to the renovation?

*The building is not on a historic register. The need for historic preservation work is currently being studied. Results of the study will be provided to the Finalists in the RFP documents.*

- d. Has a good faith survey been completed for the project area?

*Good faith surveys will be made available to Finalists. The surveys cover a wide variety of areas. They are not specific to the project area. It is recommended that the D-B Team perform their own.*

- e. Are resumes included within the page limit?

*Resumes are included in the page limit. Note that the number of pages has been increased. See Item 1, f above.*

- f. Are any hard copies of the SOQ required?

*No hard copies of the SOQ are required. See RFQ Section 6.0, Statement of Qualifications Submittal Requirements for submittal requirements.*

- g. If a firm was not able to attend the mandatory Pre-Submittal Meeting & Site Walk, could the firm still participate in the RFQ process?

*A firm must be present at the mandatory Pre-Submittal Meeting and Site Walk. If a firm who did not attend this meeting teams up with a firm that did attend, the team's Statement of Qualifications submittal would be accepted.*

### 3. Meeting Sign-In Sheet from Pre-Submittal Meeting & Site Walk

This document has been posted to the DES website at:

[http://www.des.wa.gov/SiteCollectionDocuments/Facilities/EAS/2016-AE\\_Selections/16-136\\_DB\\_Docs/16-136\\_DB\\_Sign-In.pdf](http://www.des.wa.gov/SiteCollectionDocuments/Facilities/EAS/2016-AE_Selections/16-136_DB_Docs/16-136_DB_Sign-In.pdf)