



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

06/10/2021

ADDENDUM TO HISTORIC & PRESERVATION CONSULTING SERVICES RFQ  
DOCUMENT

**PROJECT NUMBER: 2018-527 PRITCHARD BUILDING  
REHABILITATION/EXPANSION VALIDATION**

RE: **Addendum #2**

- Questions and answers

- 1) Question: The scope outlines that the selected “consultant will be required, when requested, to attend and participate in meetings with...” selected groups and that the consultant “will contribute to the effort by identifying appropriate strategies for restoring the historic character of the Pritchard Building and evaluating alternative approaches to expand it.” Is there a specific work product that is identified for the historic consultant, or is the scope considered to be more advisory with the consultants providing verbal recommendations?

Answer: Project team requires a one-page memo of Historic Preservation consultant’s understanding of important issues after monthly Project Team meetings; these memos will be included in the team’s meeting minutes. Additionally, Historic Preservation Consultant will provide a final memo to be included as an appendix to the Phase 3 Validation Study report.

- 2) Question: Is it anticipated that the historic consultant’s staff will participate in person versus participating via zoom calls, etc., or a combination of both?

Answer: We anticipate that the Historic Preservation consultant will attend (1) on-site kick-off meeting with tour of the building and site. Subsequent meetings will be Zoom-based.

- 3) Question: I am sorry to ask this one as you were quite thorough on the page count requirements for the submittal, could you clarify if the 15 page limit is for 15 single sided pages or 15 double sided pages?

Answer: The total number of pages allowed is for (15) single-sided pages. Please refer to original Request for Qualifications for pages that are excluded from this (15) page limit.