

From: [Ernst, Angeline \(DES\)](#)
To: [Kim, Amy \(DES\)](#)
Subject: DES Facility Professional Services / Notice to Contractors/Consultants - COVID-19 VACCINATION REQUIREMENT
Date: Tuesday, September 7, 2021 9:20:00 AM

Good Morning,

This email serves as notice of the COVID-19 VACCINATION REQUIREMENT proclamation issued under emergency powers authorized in [RCW 43.06.220](#), by Washington State Governor Jay Inslee on August 9, 2021, and amended on August 20, 2021, prohibiting any state agency from permitting any worker, defined as including independent contractors who are required to perform work in person and on-site, regardless of frequency, and regardless of whether other workers are present, from engaging in work for a state agency after October 18, 2021, if the worker is not fully vaccinated against COVID-19 and has not provided proof of such vaccination to the agency. The only two exemptions from the vaccination requirement are if the contractor is unable to be vaccinated due to a medical issue or is entitled to a religious accommodation. The terms of the Proclamation as amended may be found here:

<https://www.governor.wa.gov/sites/default/files/proclamations/21-14.1%20-%20COVID-19%20Vax%20Washington%20Amendment.pdf>.

As permitted by the Proclamation, the Department of Enterprise Services (DES) has elected to require its contractors and consultants to assume responsibility for verification of full vaccination and any accommodation determinations. Prime contractors (consultants) will be responsible for gathering information and verifying compliance with their subcontractors (subconsultants). FAQ pages have been developed to assist you.

<https://www.governor.wa.gov/VaccineMandateFAQ>
<https://des.wa.gov/about/agency-overview/covid-19-information#DCL>

You will be receiving a follow-up communication describing the required procedures for vaccination verification and the specific documentation to provide to your project manager. We request this documentation by October 11, 2021. If we do not receive the documentation from you indicating compliance with the order by October 18, 2021, work on the contract will be stopped, and the contract may be terminated or other remedies invoked. Please be aware that DES retains the right to inquire into compliance with the verification requirements at any time, to include requesting a copy of the verification plan, and reviewing your company's vaccination verification records.

Be advised that, full vaccination is defined as two (2) weeks after a person has received the second dose in a two-dose series of a COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA (e.g., Pfizer-BioNTech or Moderna) or two weeks after they have received a single-dose COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA (e.g., Johnson & Johnson (J&J)/Janssen).

The state of Washington values your firm as a contract partner to deliver public works projects.

Accordingly, we are hopeful that your firm will comply with the Proclamation and help the state reduce the spread of the virus.

If you have any questions, please contact the following Facility Professional Services Program Managers:

Janet Jansen, Program Manager and Engineering & Architectural Services janet.jansen@des.wa.gov / 360.407.8265	State Community and Technical Colleges, State Agency Projects
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Kevin Dragon, Program Manager Planning and Project Delivery kevin.dragon@des.wa.gov / 360.407.7956	Capitol Campus and DES-related Projects
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Doug Kilpatrick, Program Manager Energy Program doug.kilpatrick@des.wa.gov / 360.407.9380	Energy Savings Contracting Projects
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Debra Delzell, Program Manager inquiries Claims and Disputes debra.delzell@des.wa.gov / 360.407.8786	Other
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Thank you for your patience.

This information will also be provided on our website on the [Current Projects Advertised for Consultant Selection](#) page later this morning.

If you have any questions, please let myself or the Project Manager, Amy Kim, know.

Thank you,

Angel

Angeline Ernst

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