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# **ON-CALL CAMPUS ARCHITECT(S) FOR HIGHLINE COLLEGE**

**Project No. 2022-826**

**Statement of Qualifications  
Schreiber Starling Whitehead Architects**

July 22, 2021

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Ms. Julie Nakahara  
Department of Enterprise Services  
Engineering & Architectural Services  
1500 Jefferson Street SE  
Olympia, WA 98501

Subject: On-Call Campus Architect(s) for Highline College  
Agreement No. 2022-826

Dear Julie and Other Members of the Selection Committee:

If selected as one of Highline College's On-Call Architects, Schreiber Starling Whitehead Architects will bring over thirty-three years of experience in solving the tough capital challenges faced by community colleges and other public agencies. The team we present has successfully executed scores of on-call projects. We have helped secure capital funding and grant funding for critically needed facilities, conducted facility assessments, and updated master plans. We have fixed leaking roofs, corrected ADA deficiencies, improved MEP systems, repaired parking lots, and resolved many other facility condition, safety, and functional issues. Through tenant improvements we have modernized educational spaces and improved campus operations. Your on-call architect must be depended upon to perform a plethora of services such as these.

Yes, we have designed and successfully executed major capital projects at eight SBCTC institutions, but our firm is based on the premise that major projects represent just a fraction of the facilities challenges facing our clients. Our focus rather is on *total* client service, providing all manner of planning and design services. Regardless of project size, our process applies the same holistic approach to making the right decisions at the right time on every project we have the privilege of receiving.

Working entirely within the public realm, we understand that project funding is rarely characterized as generous. Your architects must align scope with available budget and hold the line against scope creep. This requires understanding cost allocation from the earliest project stages, monitoring cost impacts as design proceeds, developing well-coordinated and easily understandable bid documents, and taking a proactive approach to cost management during construction. Our cost control processes assure taxpayer dollars are well spent.

Unlike major projects, unspent 2021-23 minor project funding will disappear after June 30, 2023. We understand the critical need to complete work on time and the role realistic scheduling plays in achieving that result. With 80 percent of our work being for higher education clients, we also understand the importance of tying project schedules to the academic calendar.

I am excited by the prospect of further service to Highline College through your 2021-23 minor projects. We have the team in place with proven skills and experience. Equally important is our history of committed service to community colleges throughout the Puget Sound region, a history which demonstrates how we will apply our processes, capabilities, experience, and resources to best serve the college and the Department of Enterprise Services.

Respectfully,



Stephen Starling, AIA  
Principal



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501  
PO Box 41476, Olympia, WA 98504-1476

### Designated Point of Contact for Statement of Qualifications

Point of Contact Name and Title <b>Stephen J. Starling AIA, Principal</b>		
Firm Name <b>Schreiber Starling Whitehead Architects</b>		
Address <b>901 Fifth Avenue, Suite 3100</b>		
City <b>Seattle</b>	State <b>WA</b>	Zip <b>98164</b>
Telephone <b>O: 206.682.8300 C: 206.755.3553</b>		Email <b>starling@sswarchitects.com</b>

### Addresses of multiple office locations of firm (if applicable)

Address <b>Not Applicable</b>	
City	Phone
Address	
City	Phone
Address	
City	Phone
Address	
City	Phone

### Diverse Business Certifications (if applicable)

***Certification issued by the Washington State Office of Minority and Women's Business Enterprise (OMWBE)***

- Minority Business Enterprise (MBE)
- Woman Business Enterprise (WBE)
- Minority Women Business Enterprise (MWBE)

***Certification issued through the Washington State Department of Veteran's Affairs***

- Veteran Owned Business

***Certification issued through Washington Electronic Business Solution (WEBS)***

- Small Business Enterprise (SBE)



*While not a higher education project, relocation of the Beall Mural from the State of Washington General Administration Building to the Helen Sommers Building illustrates our innovative approach to challenging projects and the ability to come up with creative and practical solutions.*

## INTRODUCTION

Schreiber Starling Whitehead Architects is committed to improving our community. We do this by creating architecture that reflects our client's vision, respects the fabric of place, and celebrates the beauty of the Pacific Northwest. Our firm is highly service-oriented. We are proud of the fact that our first clients are still clients, and that with nearly all our clients we enjoy repeat selection.

Founded in 1987, Schreiber Starling Whitehead Architects is a team of sixteen thoughtful and motivated architects and planners, equipped with proven project delivery methodologies and supported by technically proficient consultants sharing our core values. Through effective leadership of our project team at all phases of planning, design, and construction, we ensure that the talents of individual team members are effectively applied to solve our clients' short- and long-term needs. As the focus of our practice is entirely in the public sector, we have developed an understanding of the unique project delivery requirements for municipal, state, and federal agencies. Eighty percent of our work is for community and technical colleges and universities in Washington State.

We work at all scales and offer a full range of architectural services including:

- Capital Funding Request Assistance
- Functional Programming
- Project Feasibility/Predesign Studies
- Master Planning
- Building Condition Evaluation
- Renovation
- Restoration (including restoration of historic properties)
- Adaptive Reuse
- Site Design
- Building Design
- Building Envelope Improvement (including roofing replacement)
- Interior Design

While we have designed and successfully executed buildings with budgets in excess of \$45 million, we exist to serve our clients' complete facilities needs rather than just their major projects. We cut our teeth planning for *tomorrow*, addressing *today's* minor needs, and solving the myriad issues necessary to keep *yesterday's* building relevant to their users. The strength of our work comes from our ability to respond to the unique qualities of each client and each project. We work hard to understand our clients and their needs, then translate their visions into innovative spaces shaped by light, materials, and physical setting. All our work consistently reflects our core values of simplicity, flexibility, and durability, while being responsive to the greater context of environmental sustainability and community enhancement. Our projects are delivered on time and within budget.

## **QUALIFICATIONS OF KEY PERSONNEL**

The experience, enthusiasm, and commitment of the talented individuals comprising Schreiber Starling Whitehead Architects are the most valuable resources that we offer our clients.

We pursue an integrated team approach to each project, where our role is that of key facilitator, planning and design leader, and advocate for project success. Our process recognizes that each member of the project team brings individual knowledge and experience that when combined with the input of others produces a result greater than the sum of each person's contribution. The resulting product reflects the shared wisdom, ideas, and talents of the entire team.

All professional staff at Schreiber Starling Whitehead Architects are graduate architects, some with multiple-discipline educational training. Our professional staff have an average experience level of over sixteen years and have a long history of working together. Schreiber Starling Whitehead Architects is a very stable firm with an average staff tenure of nearly eleven years.

### **Staffing Strategy**

Our ability to effectively manage on-call agreements comes from the manner in which we structure our team. Schreiber Starling Whitehead is founded on the core belief that consistent and genuine principal involvement is essential to building long-term relationships with our clients and assuring the most effective outcomes for their projects. Our clients see this belief in action on all services we provide, at all scales. Rather than being assigned to *projects*, our principals take responsibility for *clients* and will serve as principal-in-charge on all the client's projects. Working directly with our principal is a project manager knowledgeable of the client's facilities and well-seasoned in all anticipated project types. To assure we meet the demands of any particular project within our available capacity, we assign multiple project architects to complete our core on-call team. This strategy explains our dependability and how for decades we have effectively met the challenges of on-call work; at any point in each biennium we are able commit a team with a solid understanding of project requirements and without any need for a learning curve. Also essential to our success is our commitment to maintaining the same individuals on our teams for the life of each project. Our clients and their contractors deserve to know their design team carries a complete knowledge of the project at any point within its execution.

### **Supporting Consultants**

Developing fully functional projects that integrate well with existing facilities requires an extensive team effort. To assure successful results for Highline College we will include on our team appropriate specialty consultants sharing our client-focused service ethos. We have developed strong relationships with consultants skilled in on-call delivery, in particular with KPFF and LPD Design (civil engineering), HBB and Osborn Consulting (landscape architecture), Coughlin Porter Lundeen and Lund Opsahl (structural engineering), Notkin/P2S and BCE (mechanical engineering), and Wood Harbinger and BCE (electrical engineering).

For each project, we will look for any specific issues or unique conditions that align with the capabilities of specific consultants. With a mind toward improving prospects for diverse business enterprises, we also assess whether a project presents opportunities for nurturing traditionally underrepresented talent or those not yet familiar with the agency (see below). Working with the agency, we will then fine-tune the composition of our team so that the most effective team is fielded.

### **Diverse Business Inclusion Strategies**

Schreiber Starling Whitehead assists our clients in meeting their diverse business participation goals. We understand the intrinsic value of project teams that truly represent the diverse voices of our society, and the benefits gained when those voices are empowered. From our perspective as a certified small business we engage other small businesses on nearly all of our projects, as well as minority-, women-, and veteran-owned business enterprises. We have been doing this since our inception, and our diverse project teams are well-versed in each others' processes and do not require the team-building efforts too often seen as an inhibitor to diversity.

We also track our progress toward broader inclusion through our own Diverse Businesses Inclusion Plan and through such tools as B2Gnow. When selected for a Highline College project we will work with you to assure the composition of our team meets your diverse business inclusion objectives.

### **Schreiber Starling Whitehead Project Team**

Our Highline College On-Call Architect(s) team consists of the following individuals:

#### ***Stephen J. Starling, AIA, Principal***

Role: Principal-in-Charge / Primary Contact

Stephen brings his extensive experience as a practical problem-solver to his role as on-call principal-in-charge. He will also serve as our primary contact. His focus is on client service, with success solving problems ranging from how to fit 2,000-sf of program in an existing 1,500-sf space to developing objective and effective tools for securing funding for minor projects. Stephen has led our on-call work for Seattle Central College, North Seattle College, Edmonds College, Green River College, and the University of Washington, and our ongoing (not on-call) work at Highline College.

#### **STEPHEN'S REPRESENTATIVE ON-CALL EXPERIENCE**

- Edmonds College: Lynnwood Hall Restroom Remodel/Door Replacement
- Edmonds College: Alderwood Hall Roofing Replacement
- Edmonds College: Feasibility and Capital Budget Study
- Seattle Central College: Facilities Master Plan
- Seattle Central College: Library Renovations
- Seattle Central College: Broadway-Edison Building Envelope Preservation
- Seattle Central College: FCS Project Budgeting Analysis & Development
- Seattle Central College: Wood Technology Center Plaza Waterproofing
- Seattle Central College: Broadway Achievement Center PRR
- Green River College: Student Affairs and Success Building Main Entry
- Green River College: Childcare Center Tenant Improvement Planning Study
- North Seattle College: ADA Assessment and Project Planning
- University of Washington: Lock Shop Relocation
- University of Washington: Miller Hall Predesign
- Washington State Historical Society: Museum Envelope Preservation
- Washington State Historical Society: Ten-Year Capital Budget Plan
- Washington State Historical Society: Research Center Envelope Preservation

#### **STEPHEN'S HIGHLINE COLLEGE EXPERIENCE**

- Building 25 Tenant Improvements
- Building 12 Tenant Improvements
- Campus Office Relocation - Feasibility Study

#### ***Juliet Anderson, AIA***

Role: Project Manager

Juliet brings over 14 years experience developing high-quality and well-coordinated documents, including serving as project manager on our Highline College projects and the soon-to-be complete renovation of classrooms and science labs at Bellevue College's Building B. Her commitment to achieving excellence in all aspects of the planning, design, and construction of her projects has been lauded by both clients and contractors. An avid gardener with experience in a landscape architecture practice, Juliet is particularly sensitive to the integration of buildings with their sites.



**Education:**  
Master of Architecture  
Montana State University,  
1987

Bachelor of Architecture  
Montana State University,  
1987

**Registration:**  
Washington, 1995



**Education:**  
Master of Architecture  
University of Washington,  
1999

BFA in Art and Art History,  
University of Colorado, 1993

**Registration:**  
Washington, 2007

### **JULIET'S REPRESENTATIVE ON-CALL EXPERIENCE**

- Edmonds College: Lynnwood Hall Restroom Remodel/Door Replacement
- Edmonds College: Lynnwood Hall Door Replacement
- Edmonds College: Alderwood Hall Roofing Replacement
- Green River College: Playfield Feasibility Study
- Green River College: SA/Zgolinski Tenant Improvements - Phase 2
- Green River College: SA/Zgolinski Tenant Improvements - Phase 1

### **JULIET'S HIGHLINE COLLEGE EXPERIENCE**

- Building 25 Tenant Improvements
- Building 12 Tenant Improvements
- Campus Office Relocation - Feasibility Study

### ***Gary Braun, AIA***

Role: Project Architect

Gary brings to our Highline team strength in assembling comprehensive construction documents (drawings and specifications), streamlining documentation to clearly communicate the work without overkill, and staying within fee constraints. He is highly proficient with modern project delivery tools such as Revit and Bluebeam, and how best to use them to improve productivity and team communication. He enjoys the challenges inherent in building envelope design, from rehabilitation of historical construction to modern high-performance systems. He is also skilled at coordinating multiple phase projects within functioning facilities, a valuable asset when working in an active campus environment.

### **GARY'S REPRESENTATIVE ON-CALL EXPERIENCE**

- University of Washington: Lock Shop Relocation
- Central Washington University: Barge Hall Water Damage Remediation
- Seattle Central College: Broadway-Edison Building Envelope Preservation
- Seattle Central College: Broadway Edison Elevated Plaza Replacement
- Seattle Central College: Wood Technology Center Plaza Waterproofing

### **GARY'S HIGHLINE COLLEGE EXPERIENCE**

- Building 25 Tenant Improvements
- Building 12 Tenant Improvements

### ***Rohit Eustace, AIA***

Project Role: Project Architect

With over eleven years of work experience in architecture and urban design, two years as a residential carpenter, four early years in the satellite manufacturing sector, and service in the United States Air Force, Rohit has developed a broad skillset which he applies to all manner of design challenges. He is experienced in all phases of master planning, design, and construction at multiple scales.

### **ROHIT'S REPRESENTATIVE ON-CALL EXPERIENCE**

- University of Washington: Lock Shop Relocation
- Seattle Central College: Broadway-Edison Building Envelope Preservation
- Seattle Central College: Broadway Edison Elevated Plaza Replacement
- North Seattle College: ADA Assessment and Project Planning
- Washington State Historical Society: Museum Envelope Preservation
- Washington State Historical Society: Research Center Envelope Preservation



**Education:**  
Master of Architecture  
Montana State University,  
1981

Bachelor of Architecture  
Montana State University,  
1981

**Registration:**  
Washington, 1996



**Education:**  
Master of Architecture  
University of Texas at Austin,  
2009

Bachelor of Science in  
Manufacturing Engineering

**Registration:**  
Washington, 2016



*Broadway-Edison International Programs Remodel,  
Seattle Central College*

## GENERAL PROJECT APPROACH

### Planning and Design Philosophy

No matter the scale, a successful public project is best achieved through a dynamic and inclusive process. It is dynamic in that it evolves as the project evolves, and inclusive in that all interested parties are encouraged to participate. This process identifies and meets the goals, needs, and aspirations of the building users while respecting the project context and enhancing the local environment. We view our primary role in this process as that of facilitator.

We also recognize that in the public project environment, the number of individuals and groups having a stake in the outcome can be quite large. Schreiber Starling Whitehead Architects is experienced in working with committees, building users, facilities staff, administrators, students, and the larger public. To assure that all stakeholders are heard, we employ an open, interactive team approach. As with our expectations for the A/E team, our philosophy recognizes that each stakeholder brings to the project individual knowledge and experience which combines to produce results far greater than the sum of individual contributions. Strong leadership, open communication skills, and recognition of the tensions inherent in this process provide us the ability to guide our clients toward appropriate solutions. Assisting project teams in sorting priorities and incorporating various agendas to reach a consensus is handled in a creative and thorough manner.

Beyond the technical knowledge and experience we bring our clients, it is our first and continuing task as designers to listen to, and be receptive to, the wealth of ideas that the facilities staff and building users bring to each project. We know some of those ideas are clear and ready for development. We also understand that others need a supportive forum, a well-run meeting, or a fast and accurate technical response to take shape. Being supportive and open-minded lies at the heart of our philosophy and approach.

### Approach to Minor Capital Projects

The need for improvement is a direct result of a static facility no longer supporting the evolving functions and people contained within. Over years of occupancy, facility managers face a laundry list of issues - typically generated from occupant complaints - in addition to routine and deferred maintenance. Generally, these issues reflect system deficiencies (roof and piping leaks; settlement and cracks; "we're too cold (or hot);" etc.), and functional shortcomings (the lab is too small; people can't find us; we've run out of storage space; power is insufficient for current equipment). Resolving all problems is difficult to achieve within typical budgets. Our goal is to focus on those features that maximize positive impact for the daily user. This may mean deferring less essential improvements, but it assures that the facility remains relevant for its intended purpose. In addition to occupant needs, general goals include assuring that envelopes are weathertight (to preserve the overall asset and protect against rapid deterioration), systems are functional and serviceable (to



support occupant comfort, energy efficiency, and ease of maintenance), access is available for those with disabilities (as required by the Americans with Disability Act and state/local law), the environment is safe (for occupant well-being and to limit liability), and that the overall sensibility is aesthetically pleasing (again to support well-being).

### **Approach Specific to On-Call Projects**

From our past on-call architectural contracts we understand that the “typical” project assignment can vary wildly in scope, complexity, and urgency. It is important that the design team be flexible in how each project is developed, structured, and delivered to ensure efficiency in the planning, design, and construction phases, and maximum project benefit from the available budget. Some projects will need to follow the full project process with intermediate design phases, public bid, and an extended construction phase. Other projects simply cannot afford the time or cost this would require and need to be abbreviated or accelerated accordingly.

Alternate project delivery is a powerful option for some on-call projects. We work with our client to explore alternative delivery methods such as JOC, ESCO, or Small Works Roster selection early in the project scoping.

### **Needs Assessment**

As an essential first step to any project, we will meet with the college and DES team to state the problem, establish overarching goals for its resolution, identify the budget, collect available facts (surveys, record documents, etc.), organize functional relationships, uncover and test concepts, and finally agree on a course of action. We will document our progress to use as a benchmark for all subsequent decisions.

### **Existing Conditions and Work on Active Campuses**

Most on-call projects are executed in existing structures or site elements. The risks anticipated on any project involving existing facilities include hidden conditions, hazardous materials, inaccurate record documents, and poor past work. Our approach to mitigating these risks is to first ensure that the project is led by senior personnel who have extensive experience in remodels/renovations. We will then visually observe existing conditions and engage facilities personnel to more fully understand existing operational characteristics and review available documentation. Under some circumstances we will recommend additional analysis and testing.

Our approach to planning for construction in occupied spaces starts by identifying negative impacts such as noise, dust, utility interruption and relocation, and by establishing mitigation controls within the contract documents to eliminate or reduce the effect on occupants and operations. These include items such as full-containment barriers, pedestrian re-routes, zero-VOC paint, etc. We will meet with the agency to review the use of techniques such as off-hours/weekend construction, utility by-pass, temporary air filtration, and other similar approaches to ensure concurrent occupancy is not compromised by the various projects. We embed into the construction documents critical public safety/security measures instead of relying solely on contractor means and methods.



*We have completed multiple projects at Central Washington University's iconic Barge Hall. We are currently performing replacement of the building's metal roofing.*



## Design

Depending on the complexity of any individual project, design may be performed in a single phase or split into multiple (e.g. Schematic Design, Design Development, and Contract Document) phases. From approved concepts, we will prepare contract documents at a level of detail appropriate for the chosen construction delivery method. For conventional projects, these documents will match the level of care expected for any public bid documents. For on-call work we find it useful and efficient to incorporate photographs and record documentation of existing conditions into the construction documents to assure bidders fully understand the context.

For JOC projects, the level of documentation is typically lower. We will meet with the JOC team onsite early in the project to review conditions and agree on an appropriate level of documentation with the goal of assuring best value to the owner.

## Permitting

Specializing in public sector work and having successfully completed new construction and remodels throughout the state, we have proven our ability to meet local permit requirements. As on-call projects tend to be fast-paced, timely issuance of permits is essential. We will meet with permit authorities early in design to assure their expectations are understood, and develop responsive permit documents that can be submitted for review in advance of bid document completion.

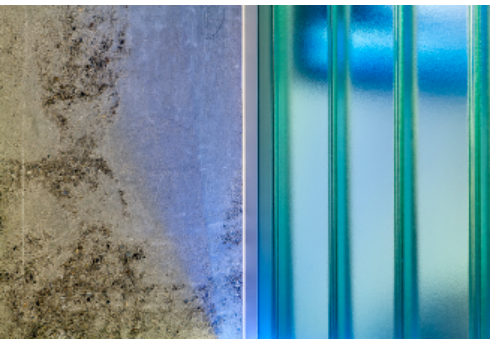
## Bidding & Procurement

The keys to successful bidding are bid documents that are clear and well-coordinated, designs that are buildable, and the absence of the red flags that trigger bid padding. We pride ourselves on producing biddable and buildable solutions that inspire bidder confidence and drive down costs. In our experience the more bids received, the more competitive the pricing will be. We provide support during the bidding phase performing not just the typical A/E duties but by actively reaching out to competent contractors who have demonstrated their ability to successfully construct public projects of a similar scope.

While the bidding procedures for JOC projects are different, it is equally important for the designer to produce clear documents and to be actively engaged as pricing is being developed.

## Construction Administration

We recognize that the construction phase is time-driven and fast-paced. Our approach to providing quality construction administration services begins with maintaining team continuity. By using the same individuals that performed the planning and design work, we bring to construction administration an understanding of the owner's project goals and the basis for design decisions. We are thus in an ideal position to effectively enforce compliance with the contract documents to assure project goals are met. Our staff are able to do this both proactively and quickly, identifying and resolving issues before they impact construction progress.



*Associated Student Government Renovation, Lake Washington Institute of Technology*



overall project schedule is met or bettered. Each project task is identified and assigned a reasonable duration. Throughout the design phases our management team meets weekly to assess progress, forecast possible shortfalls, and commit staff and team resources to meet the schedule milestones. During construction we regularly review the contractor's schedule and actual progress to assure its obligations are being met.

### Immediate Need - Quick Response

The agencies we serve frequently encounter unexpected issues or unplanned opportunities that need a quick review and response plan. A good example of this was the collapse of an exterior precast concrete stair tread at Lake Washington Institute of Technology's Technology Center during our 2011-13 on-call campus architect agreement. Our structural engineer was onsite the following morning to assess the collapsed tread as well as the condition of remaining treads. Our team's analysis led to temporary pedestrian traffic revisions and then replacement of all treads on the four-story stair structure. We commit to our on-call clients to provide damage assessment services within 24 hours of natural and manmade disasters. This commitment extends to all our subconsultants.

### Sustainability

We realize that the most important challenge facing the architectural profession today is the design and construction of buildings that promote environmental health. The most sustainable thing any of us can ever do is to create successful, long-lasting buildings. For our firm, it's not about receiving the points; sustainable design is at the core of our practice. Although on-call projects generally do not require LEED certification, with all our design work we seek to achieve sustainable design goals through a collaborative approach with all stakeholders.

We typically investigate fundamental green features such as access to clean, fresh air, connection to nature, daylighting, views and vistas, personal control/customization of the workspace, flexibility, low-cost comfort (thermal, olfactory, noise and vibrations, and ergonomic) and informal, shared amenities. This approach to sustainable design achieves not only the energy efficiency goals of reduced utility costs, it also contributes to improved productivity of the building's occupants.

Schreiber Starling Whitehead Architects has long been a member of the United States Green Building Council. Capital funding of public projects can rarely be described as plentiful, and it is frequently difficult to balance sustainable design goals and program needs. We are very proud of our ability to achieve and exceed sustainable building goals within available budgets. This includes direct experience in developing grant proposals and pursuing utility rebates. For Skagit Valley College we wrote a successful application to OFM which resulted in a \$360,000 grant for a 30-kw photovoltaic system to be installed at our Angst Hall project, then under construction. This system, which furnishes three percent of the building's power, proved instrumental in Angst Hall being the first LEED Platinum higher education facility in Washington State.

We have successfully designed and certified the following LEED buildings:



#### Platinum

- *Laura Angst Hall (Science & Allied Health Building), Skagit Valley College*



#### Gold

- *Self Learning Commons, Whatcom Community College*
- *Charles Lewis Hall (Academic & Student Services Building), Skagit Valley College*
- *Seattle Fire Station 28, Seattle Fire Department*
- *Seattle Fire Station 38, Seattle Fire Department*
- *Fort Lewis Readiness Center, Washington Military Department*



#### Silver

- *Lindbloom Student Center, Green River College*
- *Allied Health Building, Lake Washington Institute of Technology, Kirkland Campus*
- *Salish Hall, Green River College*
- *Corporate Education Center, Lake Washington Institute of Technology, Redmond Campus*
- *Missile Assembly Building #3, US Navy*
- *Wood Technology Center, Seattle Central College*
- *Colin Building Addition, South Seattle College*
- *Maritime Academy, Seattle Central College*

## RELEVANT EXPERIENCE

### EXPERIENCE WITH EDUCATIONAL & INSTITUTIONAL CLIENTS

Since our founding in 1987, the focus of our practice has been entirely on serving public clients ranging from small municipalities to major state and federal agencies, including two dozen institutions of higher learning. From this work, we have developed an understanding of the project delivery requirements unique to public organizations, including administrative processes, consensus development, public outreach, and similar issues. In addition, our firm is sensitive to the importance of clear documentation of decisions, budget and schedule compliance, and both the public and agency oversight that work in the public sector demands.

Our experience includes projects ranging in scope from small remodels to major new buildings for the following State of Washington public agencies:

#### Higher Education Clients

- Bates Technical College
- Bellevue College
- Bellingham Technical College
- Cascadia College
- Clark College
- Clover Park Technical College
- Edmonds College
- Everett Community College
- Green River College
- **Highline College**
- Lake Washington Institute of Technology
- North Seattle College
- Olympic College
- Renton Technical College
- Seattle Central College
- Shoreline Community College
- Skagit Valley College
- South Puget Sound Community College
- South Seattle College
- Tacoma Community College
- Whatcom Community College
- Central Washington University
- The Evergreen State College
- University of Washington
- Washington State University

#### Institutional Clients

- Washington State Patrol
- Washington Department of Commerce
- Washington Department of Corrections
- Washington Department of Licensing
- Washington Department of Social and Health Services
- Washington Military Department
- Washington Center for Deaf & Hard of Hearing Youth
- Washington State School for the Blind
- Washington State Historical Society
- Washington State Parks
- Criminal Justice Training Commission
- US Department of Agriculture Forest Service
- US Navy
- US Postal Service
- Army National Guard
- Air Force National Guard
- King County
- Snohomish County
- City of Arlington
- City of Bellevue
- City of Ellensburg
- City of Mukilteo
- City of Renton
- City of Seattle
- City of Stanwood

### CAPITAL PROJECT / BUDGET PLANNING EXPERIENCE

The foundation of our reputation for successful capital planning stems from our knowledge of the environment in which state agencies operate. This begins with understanding how the capital budget process works, what OFM requires, and what types of projects are supported. Our experience working within the state system for over three decades ensures your needs will be not just heard, but understood. Our capital planning work has spanned the breadth of services from budgeting assistance, to master planning, to preparation of SBCTC Project Request Reports (PRRs), and culminating in verification through predesign studies. In the 2019-21



*Institutional Master Plan, Whatcom Community College*

budget cycle we wrote ten of the twenty-four PRRs submitted, all of which were approved for incorporation into the SBCTC capital pipeline and with three scoring in the top ten. These ten projects translate to over \$304 million in capital funding.

## **EXPERIENCE WITH MULTI-PROJECT ON-CALL SERVICES**

Schreiber Starling Whitehead Architects has successfully completed multi-year on-call architectural contacts for public and institutional clients including the State of Washington Department of Enterprise Services, Washington State Patrol, Cascadia College, Green River College, Lake Washington Institute of Technology, Olympic College, Renton Technical College, South Seattle College, University of Washington, City of Seattle, United States Postal Service, and Washington Air National Guard. We view on-call work as essential to supporting long-term relationships with our clients. As such we have structured our firm to be able to sustain a large number of simultaneous minor projects while meeting our other commitments.

The following agreements and projects demonstrate our ability to effectively provide on-call services:

### **On-Call Architect 2019 - 2021**

#### **Washington State Department of Enterprise Services**

Schreiber Starling Whitehead Architects is now completing a wide range of services to a number of state agencies and community/technical colleges as one of DES' 2019-21 On-Call Architectural Consultants. Agencies served and projects completed or underway include:

##### **North Seattle College**

- ADA Assessment and Project Planning

##### **Seattle Central College**

- 2023-2025 Budget Cycle Project Request Report
- Broadway-Edison Building Envelope Preservation
- Library Renovations
- Seattle Maritime Academy Electrical Lab Relocation
- Facility Condition Survey Analysis & Assistance
- Seattle Vocational Institute As-Built Services
- Wood Technology Center Exterior Upgrades
- SAM Building Maker Space Feasibility - Domestic Water Pump
- Seattle Maritime Academy Pier Electrical Replacement
- Student Activity Center Roof
- Wood Technology Center Plaza Waterproofing Failure
- Entrance Doors replacement
- Broadway-Edison Welcome Kiosk Pre-Design

##### **Washington State Patrol**

- Kennewick Crime Lab Alterations
- Shelton Shooting Range Predesign
- Crime Lab Master Plan
- Bremerton District Headquarters - Grounding Issues

##### **Bates Technical College**

- 2023-2025 Budget Cycle Project Request Report and Master Plan Update
- Building A Connection to Medical Mile Health Science Center
- Cost Estimate for 2021-23 Minor Program
- South Campus Portable J Childcare Expansion



*Lynnwood Hall Restroom Remodel & Door Replacement, Edmonds College*



*Alderwood Hall roof assessment, Edmonds College*

**Cascadia College**

- CC2 Boiler Replacement
- CC1 Elevator Modernization (Ongoing from prior biennium)

**Clover Park Technical College**

- AMT Design-Build Audit

**Edmonds College**

- Lynnwood Restroom Remodel and Door Replacement
- Alderwood Hall Roof Replacement

**Everett Community College**

- Baker Hall Replacement Predesign

**Green River College**

- Student Affairs and Success Building Main Entry
- Childcare Center Tenant Improvement Planning Study

**Shoreline Community College**

- 2023-2025 Budget Cycle Project Request Report

**South Puget Sound Community College**

- Cyber I-WEB PRR
- Building 16 Welding Lab Modernization

**Whatcom Community College**

- Learning Commons Backfill Feasibility Study

**Department of Enterprise Services**

- Standard Division 01 Templates
- Helen Sommers Building Suite Enclosure

**Washington State School for the Blind**

- Skills Center Predesign (KS)

**Washington Center for Deaf & Hard of Hearing Youth**

- Academic & Physical Education Building Predesign
- Academic & Physical Education Building Phase 1 - Demolition/ Site Preparation

**Washington State Historical Society**

- Museum Envelope Preservation
- Ten-Year Capital Budget Plan
- Research Center Envelope Preservation
- Feasibility and Capital Budget Study

**Criminal Justice Training Commission**

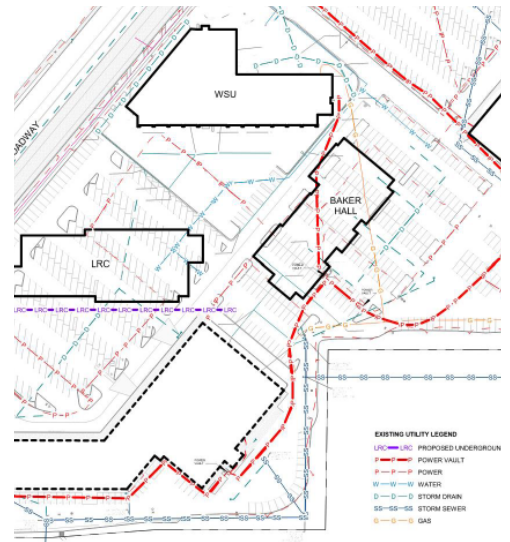
- 2020 Capital Funding Request Assistance
- Cascade Building Roofing Replacement - Emergency

**Washington Military Department**

- Kent Vehicle Storage Building
- Bremerton Vehicle Storage Building
- Anacortes Readiness Center Predesign
- Camp Murray Building 44 Low-Slope Roofing Replacement



Structural rot repair, Cascade Building Roofing Replacement, Criminal Justice Training Commission



Site utility investigation, Baker Hall Replacement Predesign, Everett Community College



CC2 Boiler Replacement, Cascadia College



*Snohomish Hall Remodel, Edmonds College*

**On-Call Architect 2011 - 2019**  
**Washington State Department of Enterprise Services**  
**Engineering and Architectural Services**

Schreiber Starling Whitehead Architects provided a wide range of services to a number of state agencies and community/technical colleges as an On-Call Architectural Consultant during the 2011-13, 2013-15, 2015-17, and 2017-19 biennia. While by no means complete, the following lists represent the breadth of agreements completed in this timeframe:

**Representative Projects**

- GA Beall Mural Relocation, Department of Enterprise Services
- Sheet Metal Program Relocation, Bates Technical College
- Egyptian Theater Marquee Replacement, Seattle Central College
- Building 5 Renovation, Clover Park Technical College
- Index Hall Demolition, Everett Community College
- Broadway-Edison International Programs Remodel, Seattle Central College
- Reeves Hall Envelope & Welding Lab Upgrades, Skagit Valley College
- SA/ZWC Project II, Green River Community College
- Diversified Manufacturing Lab Remodel, South Seattle College
- Snohomish Hall Remodel, Edmonds Community College
- Building 1500 Replacement Roofing, Shoreline Community College

**Representative Studies**

- Institutional Master Plan, Whatcom Community College
- Pacific Tower Due Diligence Study & Nursing Program Test-to-Fit, Seattle Central College / Department of Commerce

**Campus Architect 2015–2019**  
**Cascadia College, Bothell, WA**

Schreiber Starling Whitehead Architects has served Cascadia College both through two direct on-call agreements, and in 2019-21 through our DES On-Call Architectural Consultants agreement. Projects have included long-term capital planning, interior remodels, systems upgrades/replacements, and preservation services.

**Projects**

- Minor Improvements, Buildings CC1 and LBA
- CC1 Elevator
- Interior Remodels, Buildings CC1, CC2, and CC3
- CC3 Patio, Sidewalk & Campus Promenade, & Plaza Stairs Repairs

**Studies**

- CC4 - The Center for Science and Technology PRR
- CC5 - The Gateway Building PRR

**Campus Architect 2003–2015, 2017-2021**  
**Lake Washington Institute of Technology, Kirkland, WA**

For eight biennia, Schreiber Starling Whitehead Architects has provided planning and design services for Lake Washington Institute of



*CC Patio stair failure investigation, Cascadia College*



Technology. Our on-call work has ranged from capital budget planning to master planning, site improvements, envelope improvements, interior remodels and renovations, structural repairs, and mechanical/electrical system replacements. In addition to, and simultaneous with, we have also completed several major capital projects.

#### Representative Projects

- Technology Center Water Mitigation - Phases 1 & 2
- East Building Elevator Repair
- Dental Lab Compressor Replacement
- Drainage and Stairway Improvement
- East Building Common Areas Remodel
- Access Control System Expansion
- Exterior Painting
- Industrial Shops HVAC Repair
- Associated Student Government Renovation (2 projects)
- Welding Lab Renovation
- ED Lab Remodel
- Science Lab Remodel
- Fitness Instruction Center Remodel
- New Rooftop HVAC Units, East Building

#### Studies

- Capital Project Request Report Support 03-05, 05-07, 13-15, 17-19
- Culinary Arts Improvement Master Plan
- Institutional Master Plan
- Parking Expansion Study, Kirkland and Redmond campuses



*ED Lab Remodel (top) and Welding Lab Renovation (bottom), Lake Washington Institute of Technology*

### Various Projects / On-Call Architect Central Washington University, Ellensburg, WA

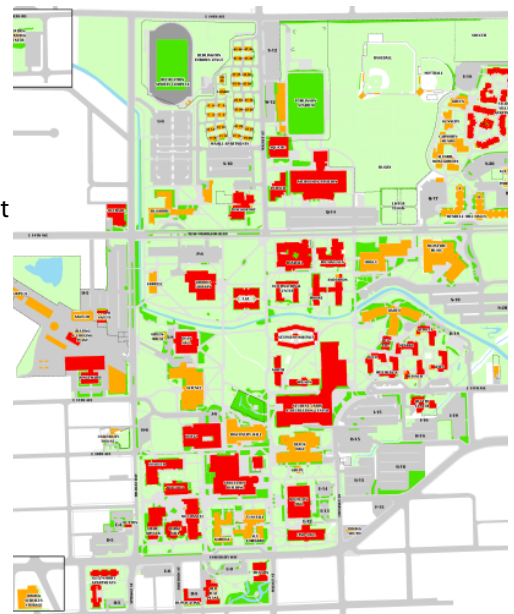
For over thirty years we have enjoyed a solid professional relationship with Central Washington University, providing a full-range of A/E services for minor and major capital projects, as well as master planning and capital budget planning services. Some of these have been under individual project agreements and others have been executed as task-orders under on-call agreements.

#### Projects

- Roofing Replacement: +35 Projects
- Exterior Envelope Upgrades: +12 Buildings
- KCWU Antenna Relocation
- Foods and Nutrition Lab Remodel, Michaelson Hall
- Day Care Security Upgrade, Michaelson Hall
- Lobby Expansion, Chimpanzee Human Interaction Center
- Bookstore Remodel, Samuelson Union Building
- ADA Improvements: Barto Hall, Anderson Hall, Moore Hall
- Greenhouse Repair, Dean Hall

#### Studies

- Predesign Study, Samuelson Union Building Remodel
- Project Feasibility Study, Boiler Plant Reuse
- Life/Safety Evaluation, Campus-Wide



*Campus map showing re-roofing projects (red) & envelope improvements (yellow) performed by SSW for Central Washington University*





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