

## Informational Meeting Questions & Answers

Project: 2021-2023 Statewide On-Calls  
Location: Statewide, State of Washington  
Date/Time: Friday March 12, 2021 at 10:00am and 11:00 am via Zoom  
DES Contract: Angel Ernst ([Angeline.ernst@des.wa.gov](mailto:Angeline.ernst@des.wa.gov))

**1. Q: The scoring criteria for Phase I and Phase 2 in the RFQ does not show any points being scored for diverse businesses. How will their use by teams submitted be factored into selection process given the scoring categories do not address that as a criteria?**

**A:** We are not scoring on Diverse Business Inclusion.

**2. Q: Is it possible to find out who was previously awarded these contracts?**

**A:** The list is available on our "[Architecture, Engineering & Design \(For Consultants\)](#)" page, if you scroll to the bottom. [Here is a link to the PDF specifically.](#)

**3. Q: For a project with multiple disciplines, will the selected consultant be expected to bring in other disciplines or will DES pull in architects/engineers/consultants from the selected list of multiple on call disciplines and create a "potential" team?**

**A:** Generally the selected architect can bring other consultants as needed and DES does not put together a team from the on call list.

**4. Q: If we have offices in eastern and western Washington, what would be the best way to highlight those capabilities?**

**A:** Please use Attachment 1 to indicate all your office locations.

**5. Q: For multi-disciplinary firms, is there a possibility of applying to multiple disciplines and being selected for multiple disciplines?**

**A:** Yes, a firm can be selected for multiple disciplines. Please submit separately for each discipline you would like to be considered for.

**6. Q: With what we have all learned about conducting virtual VE and CR studies this past year, has the necessity for Eastern Washington firm representation changed?**

**A:** Somewhat, but we still look at location and will take this into consideration. We have a need to be responsive to our clients in Eastern Washington, which often requires site visits to better assess the needs of the project.

**7. Q: For Commissioning projects to highlight, are there project TYPES that you prefer-- community college, government offices, etc?**

**A:** We are looking for primarily building commissioning, including but limited to those systems and equipment listed in the RFQ scope description. Highlighted projects do not need to be community colleges or government offices.

8. Q: Progressive Design Build project delivery is gaining popularity. There is a long history of integrating VE with all methods of project delivery, including PDB. How is DES currently integrating VE on PDB projects?

A: This depends upon the project, and we may use the on-call consultants for this.

9. Q: Are there any key differentiators in firms you select, besides location?

A: We differentiate on the basis of the Phase 1 and Phase 2 selection criteria listed in the RFQ.

10. Q: Are WA State licenses (i.e., PE, RA, PLS, etc.) required for VE, CR and CX professionals?

A: Licenses are not required unless one is representing themselves as an engineer, architect, or land surveyor, etc. as required by the licensing RCWs.

11. Q: Do Project Managers have to have a WA State license?

A: Licenses are not required unless one is representing themselves as an engineer, architect, or land surveyor, etc. as required by the licensing RCWs. Are they making design decisions for the firm, and can these be done timely?

12. Q: Why is "Eastern Architectural" a separate discipline?

A: We want to be responsive to our clients in Eastern Washington and reduce the cost of travel for consultant services.

13. Q: May a subconsultant on a team submit a statement of qualification as a prime for a different "on-call roster"?

A: Yes, a firm can be selected for multiple disciplines if they submit for different disciplines.

14. Q: The SF330 Part I is mentioned as being included in the 15-page limit, but based on the rest of the RFP it does not seem to be required or requested in the RFP. Is there any portion of the SF330 Part I that you would like provided?

A: SF330 Part 1 is not required to be submitted, but if it is submitted it is included in the 15-page count.

15. Q: For the SF330, do you want us to use the Part 1 for projects and resumes or can we use our own format?

A: You may use Part 1 or your own format. Part 1 is not required to be submitted.

16. Q: What is included in the 15-page limit?

A: From the FAQ and RFQ Amendment #1: Any information that addresses the selection criteria is subject to the 15-page limit.

This includes:

- Resumes and References (if choosing to submit references prior to Phase 2.)
- Standard Form 330, Part 1 (if included)
- Cover Letter

This does not include:

- Standard Form 330, Part 2
- Tabs (unless they have pictures or more information than category name)
- Cover Page (unless it has pictures or more information than project number, project title, firm name and address block)

- Attachment 1 which identifies your point of contact for the solicitation, office locations and Diverse Business certification general information

**Recommendation:** The shorter the better, keep your information clear and concise.

**17. Q: Please confirm whether subconsultants need to include all branch offices on Federal Form 330 (part II) - does this apply to both primes and subconsultants?**

**A:** Form 330 (Part II) is only required from the prime.

**18. Q: Can we see the full list of panel members per discipline?**

<b>801 Architectural</b>	<b>808 Structural</b>
<b>Aarón Martinez (DSHS)</b>	<b>Dean Heglund (DSHS)</b>
Tim Byrne (DSHS)	Phillip Lee (DSHS)
Rafael Urena (DES)	Clynn Wilkinson (DSHS)
Bob Willyerd (DES)	<b>809 Survey</b>
Jason Francois (DES)	<b>Chad Bedlington (DES)</b>
Ted Yoder (DES)	Robert Fossum (DSHS)
Gary Wendleken (DES)	Majid Jamali (DES)
<b>802 Electrical *</b>	<b>810 Geotechnical</b>
<b>Jimei Tang (DOC)</b>	<b>Jonathan Martin (DES)</b>
Gloria Miller (DES)	Julie Nakahara (DES)
Young Kim (DOC)	Hamed Khalili (DES)
<b>803 Testing *</b>	<b>811 Building Envelope and Roofing</b>
<b>Eric Lester (DES)</b>	<b>David Hruska (DES)</b>
Dave Lohrengel (DES)	Sidney Hunt (DES)
David Head (DES)	Stacy Simpson (DES)
<b>804 Value Engineering</b>	<b>812 Security Electronics</b>
<b>Paul Fiedler (DES)</b>	<b>Chris Gizzi (DES)</b>
Zain Alabideen Al-Dahlaki (DES)	John (Jack) Brandt (DOC)
Indra Jain (DES)	Glen Gipe (DES)
<b>805 Civil</b>	<b>813 Commissioning</b>
<b>Oliver Wu (DES)</b>	<b>Joe Sullivan (DES)</b>
Richard Howerton (DOC)	Gloria Miller (DES)
Norman Sheppard (DOC)	Scott Allen (DSHS)
<b>806 Mechanical</b>	<b>814 Architectural Eastside</b>
<b>Laurie Kearney (DES)</b>	<b>Jeff Gonzalez (DES)</b>
Yelena Semenova (DES)	Barbie Downing (DES)
Lea McCormick (DSHS)	Dave Hickman (DES)
<b>807 Hazmat</b>	Celeste Breaux (DSHS)
<b>Kevin Barber (DES)</b>	John (Jack) Brandt (DOC)
Barbie Downing (DES)	
Eric Heinitz (DOC)	

**\* Questions from the 11:00 am 803, 807, 809, 810, 811 info meeting chat were inadvertently not saved. Additional questions (and sign-in info) should be directed to [Angeline.Ernst@des.wa.gov](mailto:Angeline.Ernst@des.wa.gov) to be posted by end of day 3/19/21.**