

Capital Projects Advisory Review Board

Virtual Meeting Via Zoom

Meeting ID: TBD PC:

MEETING AGENDA

September 8, 2022

CPARB Mission:

To provide an evaluation of public capital projects construction processes, including the impact of contracting methods on project outcomes, and to advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.

MEMBERS

Total = 25 Members: 21 Voting, 12 = Quorum

Bill Dobyys (<i>Vice-Chair</i>)	General Contractors	Linneth Riley Hall	Transportation
Corey Fedie	Public Hospital Districts	John Salinas II	Specialty Contractors
Bobby Forch, Jr.	Disadvantaged Businesses	Mike Shinn	Specialty Contractors
Sen. Bob Hasegawa	Senate (D)	Kara Skinner	Insurance/Surety Industry
Bruce Hayashi	Architects	Rep. Mike Steele	House of Representatives (R)
Janet Jansen	Dept. of Enterprise Services	Rep. Steve Tharinger	House of Representatives (D)
Santosh Kuruvilla	Engineers	Robynne Thaxton	Private Industry
Erik Martin	Counties	Sen. Judy Warnick	Senate (R)
Keith Michel	General Contractors	Olivia Yang	Higher Education
Karen Mooseker	School Districts	Janice Zahn (<i>Chair</i>)	Ports
Mark Nakagawara	Cities		
Irene Reyes	Private Industry	Joshua Swanson – <i>NEW!</i>	Const. Trades Labor
Mark Riker	Construction Trades Labor	<i>Vacant</i>	OMWBE

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 AM	Zoom
Call to Order & Roll Call for Quorum	Information	8:00	Janice Zahn\Talia Baker
Welcome Board Members & Introductions	Information	8:02	Janice Zahn
Approve Agenda	Action	8:04	Janice Zahn
Approve 5/12/2022 & 6/9/22 Meeting Minutes	Action	8:09	Bill Dobyys Keith Michel
Invitation for Public Comments	Information	8:12	Bill Dobyys Keith Michel
Chair Report	Information	8:20	Janice Zahn
BOARD ENGAGEMENT			
Board Member Opening Thoughts/ Shared Commitments	Discussion	8:25	Janice Zahn
PRC Appointments	Action	8:40	Janice Zahn
COMMITTEE REPORTS			
Board Development Committee	Information\Action	9:15	Robynne Thaxton
Subcontractor Bid Listing Policy Evaluation Committee	Information\Action	9:35	Curt Gimmestad
Project Review Committee	Information	9:50	Jeff Jurgenson\Kyle Twohig
Small Works Committee	Information\Action	10:25	Bill Frare\Irene Reyes
15 MINUTE BREAK		10:51	
Legislative Writing\Drafting Committee	Information	11:05	Olivia Yang\Andrew Greene
GC/CM Committee	Information	11:25	Nick Datz
JOCE Committee	Information		Linda Shilley\Quinn Dolan
15 MINUTE BREAK		11:45	All
NEW BUSINESS	Discussion	12:00	Janice Zahn\ALL
ADMINISTRATIVE			
Budget Report	Information	12:20	Nancy Deakins
Proposed Meeting Dates for 2023	Action	12:25	Talia Baker
Future meeting format	Discussion	12:30	Janice Zahn
October 13, 2022 Meeting Planning & Draft Agenda	Discussion	12:40	Bill Dobyys Keith Michel
CLOSING THOUGHTS OF BOARD MEMBERS	Information	12:50	Janice Zahn
ADJOURNMENT	Action	1:00	Janice Zahn

Parking Lot Items:

- How to address Core Values as identified 2/11/2021;
- Consider holding an Industry Forum,
- PRC Approvals After Advertisement,
- other Legal interpretations

CPARB Members agree to uphold the following commitments at all meetings: **Respect, Purpose, Listen to Understand, Accountability, and Inclusion**

2022 Dates: 10/13, 12/8

DES Support: Nancy Deakins (360) 407-9333, Talia Baker (360) 790-8322

Capital Projects Advisory Review Board

IMPORTANT DEADLINES

- ✓ All meeting Pre-Reads due 1 week prior to the next Board Meeting
- ✓ Subcontractor Bid Listing Report to the Legislature Due by **November 1, 2022**

CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

October 13th Meeting Agenda: 8:00-1:00

- Committee reports
 - PRC report
 - Board Development Committee – introduce changes to By-Laws (approve in Dec.)
 - Legislative Drafting Committee
 - Small Works Committee
 - GC/CM Committee
 - JOCE Committee
 - Subcontractor Bid Listing Report to the Legislature Due by **November 1, 2022**– approval by CPARB
- Jon Rose – MRSC/PTAC Training
- Industry Forum Discussion
- Admin – budget report

2023 Proposed Meeting Dates – **Approved 9/8/22**

- February 9
- April 13
- May 11
- September 14
- October 12
- December 14