



Addendum #1

Issued: Friday, September 22, 2023

Informational Meeting Sign-In, Pre-submitted/Meeting Q+A, Presentation

Project: 2024-020
 Project Name: Campus Signage and Wayfinding Systems
 Phase: Request for Qualifications
 Meeting Location: Teams
 Date/Time: Tuesday, September 12, 2023, 11:30 AM PST
 DES PM: Kathy Yi, Kathy.yi@des.wa.gov

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ documents remains in full force and effect, except as modified by this addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its Statement of Qualification.

Visit our webpage for additional information: <https://des.wa.gov/services/facilities-and-leasing-management/architecture-engineering-design-consultants/current-projects-advertised-consultant-selection>

1. Questions and Answers:

Questions	Answers
During the pre-proposal meeting, it was mentioned that the project team is seeking a licensed architect or engineer, but that requirement could be waived. Our firm is a specialty design firm, not an architect or engineer. How can we start that process of waiving this requirement?	We don't necessarily need a licensed architect or engineer. We wanted to see signage professionals bid for this project.
The scope includes (3) satellite campuses, each with facilities/grounds/parking. Are you able to provide site plans for each of these campuses?	We have an overhead view of the property showing the location of the building and parking lot on the site, but there's no indication of sign locations. Site visits will be necessary.
Can you clarify if the scope is for exterior signage only, or does it also include interior signage?	Originally, we desired this to cover interior and exterior.
There is a total of 89 sites that need to be surveyed and documented. That task alone will require a fee of approximately	It may be possible if we consult with leadership and finance on possibilities, but I might suggest making the design and standards an alternate bid item; or at



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\$135,000. Will you consider increasing the budget to cover design and design standards?	minimum a separate line item such that if funds are not available for everything desired, we can complete the line items independently as funds become available.
Can out of state firms bid for the project? What is the required qualification for an out of state firms?	We prefer Washington State firms to bid, however, out of state firms may bid as long as they are licensed with the Washington State.
How much of the project should be for upgrade of signage and for the developmental standards?	None for upgrading/replacing signage. This budget is entirely to inventory current signage, estimated cost of replacement, and develop standards and design. Replacement of signage will be a separate project in the future.

2. Sign-in as captured in chat:

If digital, copy/paste sign-in here. If In-person, add as an attachment in #3

Sign in - Participants				
Name	First Join	Last Leave	In-Meeting	Email
Yi, Kathy (DES)	9/12/23, 11:26	9/12/23, 1:30m	20s	kathy.yi@des.wa.gov
Anne Root	9/12/23, 11:27	9/12/23, 1:26m	54s	anne.root@entro.com
Rob (Guest)	9/12/23, 11:28	9/12/23, 1:26m	2s	
Jamali, Majid (DES)	9/12/23, 11:29	9/12/23, 1:27m	14s	majid.jamali@des.wa.gov
Gwen Sullivan (Guest)	9/12/23, 11:30	9/12/23, 1:24m	4s	
Adrianna Taylor	9/12/23, 11:30	9/12/23, 1:24m	7s	adrianna@industrygraphics.com
Dominique Logan (SPD)	9/12/23, 11:30	9/12/23, 1:23m	33s	dlogan@selbertperkins.com
Pete Scholl	9/12/23, 11:30	9/12/23, 1:23m	32s	pete@industrygraphics.com
Chapman, Brent (DES)	9/12/23, 11:31	9/12/23, 1:23m	59s	brent.chapman@des.wa.gov
Elaine Danielson	9/12/23, 11:31	9/12/23, 1:22m	54s	edanielson@bassettiarich.com
Karmyn Luong	9/12/23, 11:31	9/12/23, 1:22m	44s	kluong@selbertperkins.com
Andrew Wharton	9/12/23, 11:32	9/12/23, 1:21m	58s	awharton@selbertperkins.com
Juan Rioseco	9/12/23, 11:34	9/12/23, 1:20m	15s	Juan.Rioseco@steergroup.com

This addendum does not amend the due date or time for submission of Statements of Qualifications.

End of Addendum #1