

MEETING AGENDA

WASHINGTON ASSOCIATION OF CONTRACTS SPECIALISTS (WACS)

Thursday, December 3, 2020 • 10:00 AM – 12:00 PM

Facilitator: DES Procurement Strategy Team

Location: Virtual- Zoom

Join Zoom Meeting: <https://des-wa.zoom.us/j/92801942345?pwd=MEVkcRucU1pN3MrRk14dFdPZGnkUT09>

Call In: (888) 788-0099

Meeting ID: 928 0194 2345

Password: 568746

Guest Speakers: Please provide presentations to Secretary Shannon Oien (shannon.oien@wsp.wa.gov) as soon as possible so they can be uploaded for the meeting. Please also ensure that all presentations meet accessibility standards so that they can be posted to the website.

TIME	TOPIC	SPEAKER
10:00 am	Welcome and Introductions	Jim Webster, Chairperson (SEC)
10:05 am	Submit nominations for Vice chairperson to run 01/01/21 through 12/31/21. Voting on all offices (Vice Chairperson and Secretary)	Jim Webster, Chairperson (SEC)
10:15 am	Invitation to be a facilitator – need 4 in 2021	Jim Webster, Chairperson (SEC)
10:25 am	Meet the Procurement Strategy Team <ul style="list-style-type: none"> • Procurement Strategy • Contracts Liaison 	DES Procurement Strategy Team
11:00 am	Competitive Solicitation Blind Evaluations <ul style="list-style-type: none"> • When is it appropriate to use? • Language and best practices 	DES Procurement Strategy Team
11:30 am	Pre-Bid Conferences	DES Procurement Strategy Team
12:00 pm	Adjourn	Jim Webster, Chairperson (SEC)

Meeting Schedule

1 st Thursday	Facilitator(s)	Location
December 3, 2020	Elena McGrew (Procurement Strategy Team)	Virtual- Zoom
March 4, 2021	TBD	Virtual- Zoom
June 3, 2021	TBD	Virtual- Zoom
September 2, 2021	TBD	TBD
December 2, 2021	TBD	TBD

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POTENTIAL DISCUSSION TOPIC LIST

- OneWashington update
- DES Policy Team – Policy development updates and get us involved
- ECMS Workgroup updates
- Training Advisory Group updates
- SaaS Roundtable (suggestion in follow up from last meeting)
- Legislative Updates (seasonal)
- Contracts Resource Group
- Maintenance Contracts
- Contract warranties and licenses
- Small Works – PENDING
- Construction Contracts
- Service Level Agreements
- Interagency Agreements
- Correctional Industries
- Generic solicitation templates
- Best Practices
- Lessons Learned
- Common Headaches
- Open Discussion
- Business Diversity Update
- Legislative Updates
- TAG Training Updates
- WEBS updates
- Data Sharing Agreements and resources for understanding when they are important vs not necessary
- legal path forward to Procurement Inclusion and Equity